

Mayor:
Mark Steffenson



Address:
12800 Arbor Lakes Pkwy
Maple Grove, MN 55369

Councilmembers:
Karen Jaeger
Phil Leith
Judy Hanson
Kristy Barnett

**City Council Regular
Meeting
Agenda
January 3, 2022 - 7:30 p.m.**

Phone:
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"Serving Today, Shaping Tomorrow"

1. CALL TO ORDER

A. Presentation of colors

Documents:

[CAF - Presentation of colors.pdf](#)

B. Invocation

Documents:

[CAF - Invocation.pdf](#)

C. Comments by the Mayor and City Council on the "State of the City"

Documents:

[CAF - Comments by the Mayor and City Council on the State of the City.pdf](#)

2. ADDITIONS OR DELETIONS TO AGENDA

Any Councilmember who wishes to delete item(s) from the agenda or add item(s) to the agenda shall move that at this time.

3. CONSENT ITEMS

All matters listed under consent items are considered to be routine by the City Council and will be adopted by one motion and in the form listed below. If discussion is desired, that item will be removed from the consent items and will be considered separately.

A. Minutes

Documents:

[December 20, 2021 City Council work session minutes.pdf](#)
[December 20, 2021 City Council regular meeting minutes.pdf](#)

B. Recruitment approval for assistant building official

CONSENT ITEM HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for assistant building official.pdf](#)

C. Recruitment approval for executive assistant to the city administrator

CONSENT ITEM HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for executive assistant to the city administrator.pdf](#)

D. Recruitment approval for human resources technician

CONSENT ITEM HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for human resources technician.pdf](#)

E. Recruitment approval for intermediate equipment operator and subsequent vacancy

CONSENT ITEM HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for intermediate equipment operator and subsequent vacancy.pdf](#)

F. Recruitment approval for light equipment operator

CONSENT ITEM HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for light equipment operator.pdf](#)

G. Recruitment approval for police officer

CONSENT ITEM HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for police officer.pdf](#)

H. Appointment to Arbor Committee

CONSENT ITEM COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF Appointment to Arbor Committee 01-03-2022.pdf](#)

- I. Crocus Grove Planned Unit Development concept stage plan, development stage plan, preliminary plat, rezoning and administrative lot division

CONSENT ITEM COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF Crocus Grove PUD concept stage plan, development stage plan, preliminary plat, rezoning and administrative lot division.pdf](#)
[Attachment A - Location map.pdf](#)

- J. Designating 6200-7700 Lawndale Lane and 7700-9500 Dunkirk Lane as Maple Grove Parkway

CONSENT ITEM COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF Designating 6200 -7700 Lawndale Lane and 7700 -9500 Dunkirk Lane as Maple Grove Parkway 01-03-2022.pdf](#)
[Attachment A - Ordinance No. 22-01.pdf](#)
[Attachment B - Ordinance No. 22-01 summary.pdf](#)
[Attachment C - Location map.pdf](#)

- K. Evanswood Hill and Radintz administrative lot division

CONSENT ITEM COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF Evanswood Hill and Radintz administrative lot division 01-03-2022.pdf](#)
[Attachment A - Location map.pdf](#)
[Attachment B - Maps.pdf](#)

- L. Non-profit funding allocation for the Lion's Club

CONSENT ITEM COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF Non-profit funding allocation for the Lions Club 01-03-2022.pdf](#)
[Attachment A - Resolution No. 22-009.pdf](#)

- M. Tricare Senior Housing Planned Unit Development concept stage plan

amendment

CONSENT ITEM COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF Tricare Senior Housing Planned Unit Development concept stage plan amendment.pdf](#)
[Attachment A - Resolution No. 22-008.pdf](#)

N. Edgewater on Cook Lake, Project No. 18-23 - re-advertisement for bids Resolution No. 22-005

CONSENT ITEM ENGINEERING

Documents:

[CAF Edgewater on Cook Lake Project No. 18-23 - re-advertisement for bids Resolution No. 22-005.pdf](#)
[Attachment A - Resolution 22-005.pdf](#)
[Attachment B - Project location map.pdf](#)

O. Establish storm water utility fund Ordinance No. 22-02

CONSENT ITEM ENGINEERING

Documents:

[CAF - Establish stormwater utility fund Ordinance No. 22-02.pdf](#)
[Attachment A - Ordinance No. 22-02.pdf](#)
[Attachment B - Summary Ordinance No. 22-02.pdf](#)

P. Evanswood - establish project, order and receive feasibility report, establish public hearing Resolution No. 22-006

CONSENT ITEM ENGINEERING

Documents:

[CAF Evanswood establish project, order and receive feasibility report, establish public hearing Resolution No. 22-006.pdf](#)
[Attachment A - Resolution 22-006.pdf](#)
[Attachment B - Feasibility Report.pdf](#)
[Attachment C - Project location map.pdf](#)

Q. Project No. 2021-02 - Final Acceptance

CONSENT ITEM ENGINEERING

Documents:

[CAF - Project No. 21-02 - Final acceptance.pdf](#)

[Attachment A - Final payment request.pdf](#)

R. Project No. 22-05 receiving feasibility report and ordering project Resolution No. 22-021

CONSENT ITEM ENGINEERING

Documents:

[CAF Project No. 22-05 receiving feasibility report and ordering project Resolution No. 22-021.pdf](#)
[Attachment A - Resolution No. 22-021.pdf](#)
[Attachment B - Feasibility report.pdf](#)
[Attachment C - Bid tab.pdf](#)
[Attachment D - Location map.pdf](#)

S. Project No. 22-06 receiving feasibility report and ordering project Resolution No. 22-022

CONSENT ITEM ENGINEERING

Documents:

[CAF Project No. 22-06 receiving feasibility report and ordering project Resolution No. 22-022.pdf](#)
[Attachment A - Resolution No. 22-022.pdf](#)
[Attachment B - Feasibility report.pdf](#)
[Attachment C - Bid tab.pdf](#)
[Attachment D - Location map.pdf](#)

T. Project No. 22-07 receiving feasibility report and ordering project Resolution No. 22-023

CONSENT ITEM ENGINEERING

Documents:

[CAF Project No. 22-07 receiving feasibility report and ordering project Resolution No. 22-023.pdf](#)
[Attachment A - Resolution No. 22-023.pdf](#)
[Attachment B - Feasibility report.pdf](#)
[Attachment C - Bid tab.pdf](#)
[Attachment D - Location map.pdf](#)

U. Sureties - 01-03-22

CONSENT ITEM ENGINEERING

Documents:

[CAF - Sureties - 01-03-22.pdf](#)

V. Appointments to various organizations and positions

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Appointments to various organizations and positions.pdf](#)

W. Appointment of city attorney and prosecuting attorney

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Appointment of city attorney and prosecuting attorney.pdf](#)

[Attachment A - Hoff Barry, P.A. memo.pdf](#)

[Attachment B - Tallen and Baertschi letter.pdf](#)

X. City Council liaison appointments

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - City Council liaison appointments.pdf](#)

Y. Designating council secretary

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Designating council secretary.pdf](#)

[Attachment A - Resolution No. 22-010.pdf](#)

[Attachment B - Addendum.pdf](#)

Z. Official newspaper designation

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Official newspaper designation.doc.pdf](#)

[Attachment A - Bid from Osseo Maple Grove Press.pdf](#)

AA. Reappointments to city boards and commissions

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Reappointments to city boards and commissions.pdf](#)

BB. Findings of fact on Benihana National Corporation dba Benihana
Resolution No. 22-011

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Findings of fact on Benihana National Corporation dba Benihana
Resolution No. 22-011.pdf](#)
[Attachment A - Resolution No. 22-011.pdf](#)

CC. Findings of fact on Rochoas LLC dba El Rodeo Mexican Restaurant
Resolution No. 22-012

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Findings of fact on Rochoas LLC dba El Rodeo Mexican Restaurant
Resolution No. 22-012.pdf](#)
[Attachment A - Resolution No. 22-012.pdf](#)

DD. Findings of fact on HINW LLC dba Holiday Inn Maple Grove Resolution
No. 22-013

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Findings of fact on HINW LLC dba Holiday Inn Maple Grove Resolution
No. 22-013.pdf](#)
[Attachment A - Resolution No. 22-013.pdf](#)

EE. Findings of fact on Hy-Vee, Inc. dba Hy-Vee Market Grille Express
Resolution No. 22-014

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Findings of fact on Hy-Vee, Inc. dba Hy-Vee Market Grille Express
Resolution No. 22-014.pdf](#)
[Attachment A - Resolution No. 22-014.pdf](#)

FF. Findings of fact on Lookout Supper Club Inc. dba Lookout Supper Club
Resolution No. 22-015

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Findings of fact on Lookout Supper Club Inc. dba Lookout Supper Club](#)

GG. Findings of fact on GMRI Inc. dba Olive Garden Resolution No. 22-016

CONSENT ITEM ADMINISTRATION

Documents:

CAF - Findings of fact on GMRI Inc. dba Olive Garden 1534 Resolution No. 22-016.pdf
Attachment A - Resolution No. 22-016.pdf

HH. Findings of fact on OMNI Brewing Company LLC dba OMNI Brewing Company Resolution No. 22-017

CONSENT ITEM ADMINISTRATION

Documents:

CAF - Findings of fact on OMNI Brewing Company LLC dba OMNI Brewing Company Resolution No. 22-017.pdf
Attachment A - Resolution No. 22-017.pdf

II. Findings of fact on P.F. Changs China Bistro Inc. dba P.F. Changs China Bistro Resolution No. 22-018

CONSENT ITEM ADMINISTRATION

Documents:

CAF - Findings of fact on P.F. Changs China Bistro Inc. dba P.F. Changs China Bistro Resolution No. 22-018.pdf
Attachment A - Resolution No. 22-018.pdf

JJ. Findings of fact on Ortiz 5 LLC dba Riviera Maya Cantina and Restaurant Resolution No. 22-019

CONSENT ITEM ADMINISTRATION

Documents:

CAF - Findings of fact on Ortiz 5 LLC dba Riviera Maya Cantina and Restaurant Resolution No. 22-019.pdf
Attachment A - Resolution No. 22-019.pdf

KK. Findings of fact on Rush Creek Golf Club LLC dba Rush Creek Golf Club Resolution No. 22-020

CONSENT ITEM ADMINISTRATION

Documents:

CAF - Findings of fact on Rush Creek Golf Club LLC dba Rush Creek Golf Club
Resolution No. 22-020.pdf
Attachment A - Resolution No. 22-020.pdf

LL. Authorizing solicitation and acceptance of donations for the Maple Grove Police Department crime prevention program

CONSENT ITEM ADMINISTRATION

Documents:

CAF Authorizing solicitation and acceptance of donations for the Maple Grove Police Department Crime Prevention Program.pdf
Attachment A - Resolution 22-001.pdf

MM. Authorizing solicitation and acceptance of donations for the Maple Grove Police Department DARE program

CONSENT ITEM ADMINISTRATION

Documents:

CAF Authorizing solicitation and acceptance of donations for the Maple Grove Police Department D.A.R.E. program.pdf
Attachment A - Resolution 22-002.pdf

NN. Authorizing solicitation and acceptance of donations for the Maple Grove Police Department K-9 program

CONSENT ITEM ADMINISTRATION

Documents:

CAF Authorizing solicitation and acceptance of donations for the Maple Grove Police Department K-9 program.pdf
Attachment A - Resolution 22-003.pdf

OO. Designation of Electronic Transaction Policy

CONSENT ITEM ADMINISTRATION

Documents:

CAF Designation of Electronic Transaction Policy.pdf

PP. Approve designation of official depositories

CONSENT ITEM ADMINISTRATION

Documents:

QQ. Approve request for proposal for Municipal Financial Advisory Services

CONSENT ITEM ADMINISTRATION

Documents:

[CAF Approve request for proposal for Municipal Financial Advisory Services.pdf](#)
[Attachment A - 2022 Maple Grove SOQ Request.pdf](#)

RR. Consideration to not waive monetary limits on municipal tort liability coverage

CONSENT ITEM ADMINISTRATION

Documents:

[CAF Consideration to not waive the monetary limits on municipal tort liability coverage.pdf](#)
[Attachment A Minnesota Statutes 2021 Section 466.04.pdf](#)
[Attachment B LMCIT Liability Coverage Guide.pdf](#)

SS. Approve claims

CONSENT ITEM ADMINISTRATION

Documents:

[CAF Approve claims.pdf](#)
[Attachment A 12-15-21 Check register.pdf](#)
[Attachment B 12-22-21 Check register.pdf](#)
[Attachment C 12-17-21 EFT payment register.pdf](#)
[Attachment D 10-13-21 Purchasing card register.pdf](#)

4. REMOVED CONSENT ITEMS

At this time, consent items removed for further discussion will be considered.

5. SPECIAL BUSINESS

OPEN FORUM - Individuals may address the City Council about any item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Mayor may limit time and the number of speakers at his discretion. For those wishing to address the Council, please complete a blue card at the back of the Council Chambers and give the card to staff or the Mayor before the meeting begins.

A. Open Forum

B. 2022 legislative agenda and authorization to enter into legislative services agreement for the 2022 legislative session

Documents:

[CAF -2022 legislative agenda and authorization to enter into legislative services agreement for the 2022 legislative session.pdf](#)
[Attachment A - 2022 legislative agenda.pdf](#)
[Attachment B - 2022 one-year contract with Lockridge Grindal Nauen.pdf](#)

6. COMMUNITY AND ECONOMIC DEVELOPMENT ITEMS

A. Report on upcoming community and economic development items

Documents:

[January 10, 2022 Planning Commission agenda.pdf](#)

7. ENGINEERING - PUBLIC WORKS ITEMS

A. Main Street Rehabilitation Project No. 19-10 approve plans and authorize ad for bids Resolution No. 22-007

CONSENT ITEM ENGINEERING

Documents:

[CAF - Main Street Rehabilitation Project No. 19-10 - approve plans and authorize ad for bids Resolution No. 22-007.pdf](#)
[Attachment A - Resolution No. 22-007.pdf](#)
[Attachment B - Project location.pdf](#)
[Attachment C - Proposed improvements.pdf](#)

B. Report on upcoming engineering items

8. ADMINISTRATION ITEMS

A. Report on upcoming administration items

9. ITEMS ADDED TO THE AGENDA

ADJOURNMENT