

Chair

Mary Parenteau

Committee Members

Michael Aasen

Marilyn Arnlund

Steven Courtney

Julie Gamber

Bob Henke

Frank Kappel

Cody Lensing

Sarah Piket

Donald Varney

Jake Wanek



**Arbor Committee Agenda
January 13, 2022, 7 p.m.
Council Chambers**

Address:

12800 Arbor Lakes Pkwy
Maple Grove, MN 55369

Phone:

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Website:

maplegrovern.gov

1. **OPENING BUSINESS**

A. Call to Order

2. **OATH OF OFFICE**

Bob Henke

Cody Lensing

Mary Parenteau

Jake Wanek

3. **ELECTION OF OFFICERS**

4. A. Approval of Agenda

B. Approval of Minutes – December 9, 2021 Regular Meeting

5. **OLD BUSINESS**

A. 2022 Committee Goals and Workplan

B. Conservation Partners Legacy Grant

6. **NEW BUSINESS**

A. 2022 Arbor Day Event

B. 2022 Tree Sale

7. **AREA REPORTS**

8. **ADJOURNMENT**



REQUEST FOR ARBOR COMMITTEE ACTION

MEETING DATE: January 13, 2022
PREPARED BY: Jesse Corrow, Associate Planner
AGENDA ITEM: Oath of Office – Agenda Item 2

RECOMMENDED ARBOR COMMITTEE ACTION:

Administer the Oath of Office to Committee Members Henke, Lensing, Parenteau and Wanek.

COMMENTS:

Council approved the reappointments for Arbor Committee members **Bob Henke, Cody Lensing** and **Mary Parenteau** at their meeting on Monday, January 3, 2022. Terms for Bob, Cody and Mary will expire on December 31, 2024. Oaths of Office will be given to the reappointed members.

Thanks to you all for your continued desire to be part of the Arbor Committee.

Council also approved the appointment of **Jake Wanek** to the Arbor Committee at their meeting on January 3, 2022. The Oath of Office will be given to Jake and his term will expire on December 31, 2024.

Welcome, Jake, and thank you for serving on the Maple Grove Arbor Committee!

ATTACHMENTS:

None



REQUEST FOR ARBOR COMMITTEE ACTION

MEETING DATE: January 13, 2022
PREPARED BY: Jesse Corrow, Associate Planner
AGENDA ITEM: Election of officers – agenda item 3

RECOMMENDED ARBOR COMMITTEE ACTION:

Motion by Committee member _____, seconded by Committee member _____, to conduct the election of officers by an open vote.

Chairperson

Motion by Committee member _____, seconded by Committee member _____, to reappoint Mary Parenteau as Chairperson of the Arbor Committee.

or

Motion by Committee member _____, seconded by Committee member _____, to nominate _____ as Chairperson of the Arbor Committee.

Vice-Chairperson

Motion by Committee member _____, seconded by Committee member _____, to reappoint Frank Kampel as Vice-Chairperson of the Arbor Committee.

or

Motion by Committee member _____, seconded by Committee member _____, to nominate _____ as Vice-Chairperson of the Arbor Committee.

COMMENTS:

Section 228 of the Ordinance Code requires that at the first meeting of each year, the Committee elect a chairperson from among its members to serve for a term of one (1) year and to fill other such offices as the Committee deems necessary.



REQUEST FOR ARBOR COMMITTEE ACTION

MEETING DATE: January 13, 2022
PREPARED BY: Jesse Corrow, Associate Planner
AGENDA ITEM: Approval of agenda and minutes – agenda item 4A and 4B

PREVIOUS ACTIONS:
None

RECOMMENDED ARBOR COMMITTEE ACTION:

Call by Chair _____ for any additions or revisions to the agenda.

Motion by Committee member _____, seconded by Committee member _____ to approve as proposed or approve as amended the agenda for the January 13, 2022 regular meeting.

Motion by Committee member _____, seconded by Committee member _____ to approve the minutes of the December 9, 2021 regular meeting as presented or as amended.

COMMENTS:

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ATTACHMENTS:

Attachment A: December 9, 2021 draft minutes

**MAPLE GROVE ARBOR COMMITTEE
REGULAR MEETING MINUTES
DECEMBER 9, 2021
EMERGENCY OPERATIONS CENTER
7:00 PM**

- Call to Order** The regular meeting of the Arbor Committee was called to order by Chair Parenteau at 7:00 p.m.
- Members Present** Chair Mary Parenteau, Vice-Chair Frank Kampel, Sarah Piket, Julie Gamber, Don Varney, Bob Henke, Cody Lensing and Mike Aasen.
- Members Absent** Ed Reichow, Steve Courtney, Marilyn Arnlund
- Also Present** Judy Hanson,
Jesse Corrow, Staff Liaison
- Approval of Agenda** Motion Henke, second Piket to approve the agenda. Vote all ayes. Motion passed.
- Approval of Minutes** Motion Piket, second Henke to approve the minutes from September 9, 2021. Vote all ayes. Motion passed.
- Old Business**
- 3A – Arbor Subcommittee Update** A subcommittee meeting is planned for early January to create a list of proposed changes to the landscape ordinance. These changes will be brought to the next Arbor Committee meeting for discussion.
- 3B – Forest Management Plan Review** A revised version of the management plan was provided to committee members. Kampel reviewed the changes as shown on the redline version.
- Kampel walked the trails at the forest preserve and compared the trail map created by staff to the actual trail locations. All trails appear to be located accurately, however a few should be removed from the map because they appear to be non-designated foot paths. Kampel will provide changes to the trail map to staff.
- Varney suggested that a paved parking area may be a better option than the existing gravel, adding that pavement can provide better access and exposure to the site. Parenteau feels the committee should be promoting a permeable surface parking area so close to a natural area. Other porous options

were discussed. At a minimum, class 5 gravel should be added and the parking area should be maintained more regularly. An edit was made to section A.6.c. to allow for broader surfacing options in the future.

Parenteau made a motion to approve the revised Forest Management Plan so it can be brought to the City Council for approval. Second by Kampel.

3C – Conservation Partners Legacy Grant

Committee members Parenteau, Kampel and Aasen recently met to review the grant and explore how the funds could be applied. Parenteau feels that a number of items within the Forest Management Plan could be funded with grant money. Council Member Hanson informed the committee that the City Administrator should be engaged in the context of the grant application. Corrow agreed that the intent is to provide the application to staff for review before submittal.

3D – Fall Tree Festival

Corrow provided a review of the 2021 Fall Tree Festival and informed the group that an Arbor Day Celebration at the Community Center can be planned for 2022. If the group decides to hold both events in 2022, the committee felt that the tree scavenger hunt should not be held and the tree seedling giveaway should take place as part of the Arbor Day Celebration in the spring. Planning for the Arbor Day event will continue in January.

New Business

4A – Tri-Care Tree Removal

Corrow explained that a large area of T-Zone trees was removed on the Tri-Care property on or before September 29, 2021. A grading permit was issued for the property but the tree removal was not approved by City Council or planning staff. Staff is working with the applicant to protect the remaining trees on the property and replace any necessary trees. The Arbor Committee requested to review the updated tree inventory when it is available.

4B – Arbor Committee Website Videos

Parenteau requested that additional videos should be added to the Arbor Committee website, including the recent tree planting video hosted by Arnlund and Varney. The Committee decided that additional resources should be also added, especially more EAB information. Committee members will review and discuss additional website updates at future meetings.

**4C – Low Cost Trees for
EAB Affected Residents**

Parenteau expressed that a number of residents are displeased with the ash tree removal occurring in the Boundary Creek neighborhood and other impacted areas. The committee discussed the possibility for providing low cost replacement trees to affected residents but decided that logistics and tree warranties may not allow for this. The City has reduced the number of planned tree removals in these neighborhoods, however.

**4D – 2022 Arbor Committee
Goals and Workplan**

The committee brainstormed goals for the year ahead. Proposed goals were recorded and will be reviewed at the next Arbor Committee meeting.

Area Reports

Henke reviewed progress on new Arbor Committee t-shirts. The Committee agreed that the existing Arbor Committee Logo will be used on the t-shirts two shirt colors will be provided to each member. Henke will try to get another quote before moving forward on the order.

Parenteau and Kampel discussed a recent meeting with a U of M student who was researching a tree inventory program for the City of West St Paul.

The committee commended the Maple Grove Rotary Club for its contributions at the buckthorn removal event at the Forest Preservation Area.

Parenteau applauded the recent tree plantings that took place at Boston Scientific.

Adjournment

Motion Picket, second Gamber to adjourn the meeting at 8:37 p.m. Vote all ayes. Motion carried.

Respectfully submitted,
Jesse Corrow, Staff Representative
City of Maple Grove Arbor Committee



REQUEST FOR ARBOR COMMITTEE ACTION

MEETING DATE: January 13, 2022
PREPARED BY: Jesse Corrow, Associate Planner
AGENDA ITEM: 2022 committee goals and workplan – agenda item 5A

PREVIOUS ACTIONS:

At their meeting of Thursday, December 9, 2021, the Arbor Committee provided a list of goals and objectives for 2022 calendar year.

Goals and objectives for the 2022 calendar year include:

- Draft landscape ordinance Updates
- Implement and actively manage the revised Forest Management Plan
- Apply for the Conservation Partners Legacy Grant and put to use
- Explore other grant opportunities
- Update Arbor Committee website to include more resources and better identify upcoming events
- Organize a city-wide tree planting event

COMMENTS:

A final draft will be provided to the City Council, please review for any changes or additions.

ATTACHMENTS:

None



REQUEST FOR ARBOR COMMITTEE ACTION

MEETING DATE: January 13, 2022

PREPARED BY: Jesse Corrow, Associate Planner

AGENDA ITEM: Conservation Partners Legacy Grant - agenda item 5B

PREVIOUS ACTIONS:

At their meeting of Thursday, December 9, 2021, the Arbor Committee discussed grant application progress.

COMMENTS:

Committee members working on the grant will provide an update.

ATTACHMENTS:

None



REQUEST FOR ARBOR COMMITTEE ACTION

MEETING DATE: January 13, 2022
PREPARED BY: Jesse Corrow, Associate Planner
AGENDA ITEM: 2022 Arbor Day event – agenda item 6A

PREVIOUS ACTIONS:
The 2020 and 2021 Arbor Day events were cancelled.

RECOMMENDED ARBOR COMMITTEE ACTION:
Begin discussion on this year's Arbor Day event, which will be held on Saturday, May 7, 2022 from noon to 3 p.m.

COMMENTS:

Below is a list of presentations, participants and activities that were at the event in 2019. Any additional Arbor Committee comments on presentations, participants, activities, handouts or other publications for the 2022 Arbor Day Event is requested

Presentations (both are scheduled for May 7)

- Reptile and Amphibian Zoo
- University of Minnesota Raptor Center

Vendors

- Pet Garage
- Woodcarvers
- Hennepin Technical College
- Audubon Society
- Master Gardeners
- Tree Care Advisors
- Watershed District
- Hennepin Environmental Services
- Beekeepers Association
- YTS Companies
- Rainbow Tree Care

Continued...

Arbor Committee

- Tree Seedling Giveaway
- Sunflowers
- Forest Preservation Area
- DNR Information
- Tote Bags
- Tree Raffle
- EAB Information
- Buckthorn Information

Kids Activities

- Tree Medallions
- Tree Puzzles
- Home Depot Kits
- EAB Nerf Game
- Scavenger Hunt
- Smokey and EAB Costumes

Other

- Volunteers
- Event Promotion
 - Website/Social Media
 - Advertising Signs
 - City Focus Newsletter

ATTACHMENTS:

None

MEETING DATE: January 13, 2022
PREPARED BY: Jesse Corrow
AGENDA ITEM: Tree sale planning – agenda item 6B

PREVIOUS ACTIONS:

The Arbor Committee has typically hosted an annual tree sale each spring. Similar to last year, the available tree inventory has become somewhat limited in the spring months and in order to offer a wider selection, the tree supplier would like to hold the sale in early September.

RECOMMENDED ARBOR COMMITTEE ACTION:

Compile a wish list of preferred tree species that would attract the most buyers. Staff will meet with the supplier February to discuss the tree selection possibilities.

COMMENTS:

35 residents ordered a total of **74 trees** during the 2021 tree sale. Below is a list of tree species offered and the amount purchased.

- Parkland Pillar Birch **12**
- River Birch **11**
- Quickfire Hydrangea **9**
- European Mountain Ash **8**
- Honeycrisp Apple **6**
- Ironwood **6**
- Red Oak **6**
- White Oak **6**
- Prairiefire Crabapple **5**
- Hackberry **3**
- White Fringetree **1**
- Yellowwood **1**

ATTACHMENTS:

None



REQUEST FOR ARBOR COMMITTEE ACTION

MEETING DATE: January 13, 2022
PREPARED BY: Jesse Corrow, Associate Planner
AGENDA ITEM: Area reports – agenda item 7

PREVIOUS ACTIONS:
None

RECOMMENDED ARBOR COMMITTEE ACTION:

The area reports section of the agenda provides an opportunity for any Committee member to report any item in the city that needs staff attention. Arbor related items will be forwarded to the appropriate staff member with a response provided at the next meeting.

COMMENTS:

ATTACHMENTS:
None