

**Mayor:**  
Mark Steffenson  
**Councilmembers:**  
Judy Hanson  
Kristy Barnett  
Kristy Janigo  
Rachelle Johnson



**City Council**  
regular meeting  
agenda - Amended  
January 16, 2024  
7:30 p.m.

**Address:**  
12800 Arbor Lakes Pkwy  
Maple Grove, MN 55369  
**Phone:**  
763-494-6000  
**Website:**  
maplegrovern.gov

"Serving Today, Shaping Tomorrow"

1. CALL TO ORDER

A. Presentation of Colors

Documents:

[CAF - Presentation of Colors.pdf](#)

B. Invocation

Documents:

[CAF - Invocation.pdf](#)

C. Comments by the Mayor and City Council on the "State of the City"

Documents:

[CAF - Comments by the Mayor and City Council on the State of the City.pdf](#)

2. ADDITIONS OR DELETIONS TO AGENDA

Any Councilmember who wishes to delete item(s) from the agenda or add item(s) to the agenda shall move that at this time.

3. CONSENT ITEMS

All matters listed under consent items are considered to be routine by the City Council and will be adopted by one motion and in the form listed below. If discussion is desired, that item will be removed from the consent items and will be considered separately.

A. Minutes - City Council regular meeting minutes

Documents:

[December 18, 2023 City Council regular meeting minutes.pdf](#)

B. Minutes - City Council work session meeting minutes

Documents:

[December 18, 2023 City Council work session minutes.pdf](#)

C. Recruitment approval for city forester

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for city forester.pdf](#)

D. Appointment of community service officer - Amended

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Appointment of community service officer.pdf](#)

E. Appointment of community service officer

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Appointment of community service officer.pdf](#)

F. Recruitment approval for geographic information systems technician

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for geographic information systems technician.pdf](#)

G. Recruitment approval for office assistant

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for office assistant.pdf](#)

H. Recruitment approval for police officer

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for police officer.pdf](#)

I. Minnesota Health Village 4th Addition final plat

CONSENT ITEM      COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Minnesota Health Village 4th Addition final plat.pdf](#)  
[Attachment A - Location map.pdf](#)  
[Attachment B - Minnesota Health Village 4th Addition final plat.pdf](#)

J. Rush Hollow Third Addition final plat

CONSENT ITEM      COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Rush Hollow Third Addition final plat.pdf](#)  
[Attachment A - Location map.pdf](#)  
[Attachment B - Maps.pdf](#)  
[Attachment C - Memorandums.pdf](#)

K. Support for the acquisition of 10775 Fernbrook Lane North in the City of Maple Grove by Three Rivers Park District

CONSENT ITEM      COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Support for the acquisition of 10775 Fernbrook Lane North in the City of Maple Grove by Three Rivers Park District.pdf](#)  
[Attachment A - Resolution No. 24-009.pdf](#)

L. Williamson Second Addition short plat

CONSENT ITEM      COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Williamson Second Addition short plat 01-16-24.pdf](#)  
[Attachment A - Location and notification maps.pdf](#)  
[Attachment B - Maps.pdf](#)  
[Attachment C - Memorandums.pdf](#)

M. 2022 Trunk Sanitary CIPP Project No. 22-04 Final acceptance

CONSENT ITEM      ENGINEERING

Documents:

[CAF - 2022 Trunk Sanitary CIPP Project No. 22-04 Final acceptance.pdf](#)

N. 2024 Water Meter Technology Upgrade Project No. 24-06 Resolution No. 24-007

CONSENT ITEM      ENGINEERING

Documents:

[CAF - 2024 Water Meter Technology Upgrade Project No. 24-06 Resolution No. 24-007.pdf](#)  
[Attachment A - Resolution No. 24-007.pdf](#)  
[Attachment B - Memorandum - 2024 water meter technology upgrade program.pdf](#)

O. Copper Marsh and Hidden Meadows Area Street Rehabilitation Project No. 23-02 Change Order No. 1

CONSENT ITEM      ENGINEERING

Documents:

[CAF - Copper Marsh and Hidden Meadows Area Street Rehabilitation Project No. 23-02 Change Order No. 1.pdf](#)  
[Attachment A - Change order No. 1.pdf](#)

P. Response to Hennepin Energy Recovery Center closure plan

CONSENT ITEM      ENGINEERING

Documents:

[CAF - Response to Hennepin Energy Recovery Center closure plan.pdf](#)  
[Attachment A - Response letter to Hennepin County.pdf](#)

Q. Rush Creek Stream Restoration Phase I Clearing and Grubbing-part of Rush Hollow Project No. 23-06 Award contract Resolution No. 24-008

CONSENT ITEM      ENGINEERING

Documents:

[CAF - Rush Creek Stream Restoration Phase I Clearing and Grubbing-part of Rush Hollow Project No. 23-06 Award contract Resolution No. 24-008.pdf](#)  
[Attachment A - Resolution No. 24-008.pdf](#)  
[Attachment B - Bid recommendation.pdf](#)  
[Attachment C - Location map.pdf](#)

R. Sureties - 01-16-24

CONSENT ITEM      ENGINEERING

Documents:

[CAF - Sureties - 01-16-24.pdf](#)

S. Annual approval of Maple Grove Data Practices Policy - MGDPA

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Annual approval of Maple Grove Data Practices Policy - MGDPA.pdf](#)  
[Attachment A - Maple Grove Data Practices Policy \(MGDPA\) - redline copy.pdf](#)

T. Annual replace and upgrade PCs

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Annual replace and upgrade PCs.pdf](#)  
[Attachment A - Calian Quote.pdf](#)

U. Appointment of city attorney

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Appointment of city attorney.pdf](#)  
[Attachment A - Hoff Barry, P.A. memo.pdf](#)

V. Appointments to various organizations and positions

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Appointments to various organizations and positions.pdf](#)

W. Approve annual close of inactive funds

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Approve annual close of inactive funds.pdf](#)  
[Attachment A - List of funds to be closed.pdf](#)

X. Approve consideration to not waive the monetary limits on tort liability coverage

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Approve consideration to not waive the monetary limits on tort liability coverage.pdf](#)  
[Attachment A - Minnesota Statutes 2023 466.04.pdf](#)  
[Attachment B - LMCIT liability coverage guide.pdf](#)

Y. Approve designation of official depositories

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Approve designation of official depositories.pdf](#)

Z. Approve electronic transaction policy

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Approve electronic transaction policy.pdf](#)

AA. Approve transfers for the long-term development plan - Resolution No. 24-006

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Approve transfers for the long-term development plan - Resolution No. 24-006.pdf](#)  
[Attachment A - Resolution No. 24-006.pdf](#)

BB. Authorizing solicitation and acceptance of donations for MGPD crime prevention program - Resolution No. 24-001

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Authorizing solicitation and acceptance of donations for MGPD crime prevention program - Resolution No. 24-001.pdf](#)  
[Attachment A - Resolution No. 24-001.pdf](#)

CC. Authorizing solicitation and acceptance of donations for MGPD DARE program - Resolution No. 24-002

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Authorizing solicitation and acceptance of donations for MGPD DARE program - Resolution No. 24-002.pdf](#)  
[Attachment A - Resolution No. 24-002.pdf](#)

DD. Authorizing solicitation and acceptance of donations for MGPD K9 program - Resolution No. 24-003

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Authorizing solicitation and acceptance of donations for MGPD K9 program - Resolution No. 24-003.pdf](#)  
[Attachment A - Resolution No. 24-003.pdf](#)

EE. City Council liaison appointments

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - City Council liaison appointments.pdf](#)

FF. Designating Council secretary

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Designating Council secretary.pdf](#)  
[Attachment A - Resolution No. 24-004.pdf](#)  
[Attachment B - Addendum.pdf](#)

GG. Official newspaper designation

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Official newspaper designation.pdf](#)  
[Attachment A - Bid from Osseo Maple Grove Press.pdf](#)

HH. Reappointments to city boards and commissions

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Reappointments to city boards and commissions.pdf](#)

## II. Approve claims

CONSENT ITEM          ADMINISTRATION

Documents:

[CAF - Approve claims.pdf](#)  
[Attachment A - 12-13-2023 Check register.pdf](#)  
[Attachment B - 12-20-2023 Check register.pdf](#)  
[Attachment C - 12-28-2023 Check register.pdf](#)  
[Attachment D - 1-03-2024 Check register.pdf](#)  
[Attachment E - 12-18-2023 EFT payment register.pdf](#)  
[Attachment F - 12-20-2023 EFT payment register.pdf](#)  
[Attachment G - 10-25-2023 Purchasing card payment register.pdf](#)

### 4. REMOVED CONSENT ITEMS

At this time, consent items removed for further discussion will be considered.

### 5. SPECIAL BUSINESS

OPEN FORUM - Individuals may address the City Council about any item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Mayor may limit time and the number of speakers at his discretion. For those wishing to address the Council, please complete a blue card at the back of the Council Chambers and give the card to staff or the Mayor before the meeting begins.

A. Open forum

### 6. PUBLIC HEARINGS

A. Public hearing - Rush Creek Hollow Project No. 24-03 Resolution No. 24-005

Documents:

[CAF - Public hearing Rush Creek Hollow Project No. 24-03 Resolution No. 24-005.pdf](#)  
[Attachment A - Resolution No. 24-005.pdf](#)  
[Attachment B - Project location map.pdf](#)  
[Attachment C - Public hearing exhibits.pdf](#)

### 7. COMMUNITY AND ECONOMIC DEVELOPMENT ITEMS

A. Adjourn to Economic Development Authority (EDA) meeting

B. Reconvene to regular City Council meeting

C. Report on upcoming community and economic development items

Documents:

[January 29, 2024 Planning Commission agenda.pdf](#)



8. ENGINEERING - PUBLIC WORKS ITEMS

- A. Report on upcoming engineering-public works items

9. ADMINISTRATION ITEMS

- A. Adopt 2024 legislative agenda

Documents:

[CAF - Adopt 2024 legislative agenda.pdf](#)  
[Attachment A - 2024 legislative agenda.pdf](#)

- B. Report on upcoming administration items

10. ITEMS ADDED TO THE AGENDA

**ADJOURNMENT**