

Mayor:
Mark Steffenson
Councilmembers:
Judy Hanson
Kristy Barnett
Kristy Janigo
Rachelle Johnson



City Council
regular meeting
agenda
February 5, 2024
7:30 p.m.

Address:
12800 Arbor Lakes Pkwy
Maple Grove, MN 55369
Phone:
763-494-6000
Website:
maplegrovern.gov

"Serving Today, Shaping Tomorrow"

1. CALL TO ORDER

2. ADDITIONS OR DELETIONS TO AGENDA

Any Councilmember who wishes to delete item(s) from the agenda or add item(s) to the agenda shall move that at this time.

3. CONSENT ITEMS

All matters listed under consent items are considered to be routine by the City Council and will be adopted by one motion and in the form listed below. If discussion is desired, that item will be removed from the consent items and will be considered separately.

A. Minutes - City Council regular meeting minutes

Documents:

[January 16, 2024 City Council regular meeting minutes.pdf](#)

B. Minutes - City Council work session meeting minutes

Documents:

[January 16 2024 City Council work session minutes.pdf](#)

C. Amendments to personnel policy manual

CONSENT ITEM HUMAN RESOURCES

Documents:

[CAF - Amendment to personnel policy manual 2.2024.pdf](#)
[Attachment A - Summary of personnel policy amendments 2.2024.pdf](#)

D. Appointment of geographic information systems technician

CONSENT ITEM HUMAN RESOURCES

Documents:

[CAF - Appointment of geographic information systems technician.pdf](#)

E. Appointment of office assistant

CONSENT ITEM HUMAN RESOURCES

Documents:

[CAF - Appointment of office assistant.pdf](#)

F. Appointment of utility supervisor

CONSENT ITEM HUMAN RESOURCES

Documents:

[CAF - Appointment of utility supervisor.pdf](#)

G. Recruitment approval for city engineer

CONSENT ITEM HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for city engineer.pdf](#)

H. Recruitment approval for internal operations manager

CONSENT ITEM HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for internal operations manager.pdf](#)

I. Recruitment approval for investigative support technician

CONSENT ITEM HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for investigative support technician.pdf](#)

J. Recruitment approval for water and sewer maintenance 1

CONSENT ITEM HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for water and sewer maintenance 1.pdf](#)

K. Minnesota Health Village 4th Addition final plat - Resolution No. 24-013

CONSENT ITEM COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Minnesota Health Village 4th Addition final plat - Resolution No. 24-013.pdf](#)
[Attachment A - Resolution No. 24-013.pdf](#)

L. North Grove Medical Center planned unit development stage plan and final plat approval extension

CONSENT ITEM COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - North Grove Medical planned unit development stage plan and final plat approval extension.pdf](#)
[Attachment A - Location map.pdf](#)

M. Rush Hollow Third Addition final plat - Resolution No. 24-014

CONSENT ITEM COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Rush Hollow Third Addition final plat - Resolution No. 24-014.pdf](#)
[Attachment A - Resolution No. 24-014.pdf](#)

N. Williamson Second Addition short plat - Resolution No. 24-012

CONSENT ITEM COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Williamson Second Addition short plat - Resolution No. 24-012.pdf](#)
[Attachment A - Resolution No. 24-012.pdf](#)

O. 2024 Street Reconstruction Program Resolution No. 24-021, 24-022, 24-023

CONSENT ITEM ENGINEERING

Documents:

[CAF - 2024 Street Reconstruction Program Resolution No. 24-021, 24-022, 24-023.pdf](#)
[Attachment A - Resolution No. 24-021.pdf](#)
[Attachment B - Resolution No. 24-022.pdf](#)

[Attachment C - Resolution No. 24-023.pdf](#)
[Attachment D - Feasibility report.pdf](#)
[Attachment E - Project location map.pdf](#)
[Attachment F - Project location map.pdf](#)
[Attachment G - Project location map.pdf](#)
[Attachment H - 2023-2027 Street reconstruction schedule.pdf](#)

P. Accepting proposals for treatment and removal of ash trees

CONSENT ITEM ENGINEERING

Documents:

[CAF - Accepting proposals for treatment and removal of ash trees.pdf](#)
[Attachment A - Rainbow Treecare - tree treatment proposal.pdf](#)
[Attachment B - YTS Companies LLC - tree removal proposal.pdf](#)
[Attachment C - 2023-2024 treatment and removal map.pdf](#)

Q. Arbor Lakes Gateway Project No. 23-14 Resolution No. 24-018

CONSENT ITEM ENGINEERING

Documents:

[CAF - Arbor Lakes Gateway Project No. 23-14 Resolution No. 24-018.pdf](#)
[Attachment A - Resolution No. 24-018.pdf](#)
[Attachment B - Project location map.pdf](#)

R. CSAH 101 - 73rd Avenue to 83rd Avenue Project No. 22-10 Change Order No. 3

CONSENT ITEM ENGINEERING

Documents:

[CAF - CSAH 101 - 73rd Avenue to 83rd Avenue Change Order No. 3.pdf](#)
[Attachment A - Change Order No. 3.pdf](#)

S. Hwy. 610 Ext. - Rush Creek Blvd. Project No. 19-24 HC Construction Cooperative Agreement No. PW 18-34-22 Resolution No. 24-024

CONSENT ITEM ENGINEERING

Documents:

[CAF - Hwy. 610 Ext. - Rush Creek Blvd. Project No. 19-24 HC Construction Cooperative Agreement No. PW 18-34-22 Resolution No. 24-024.pdf](#)
[Attachment A - Resolution No. 24-024.pdf](#)
[Attachment B - Hennepin County Agreement No. PW 18-34-22.pdf](#)

T. Maple Grove Parkway intersection control evaluation

CONSENT ITEM ENGINEERING

Documents:

[CAF - Maple Grove Parkway intersection control evaluation.pdf](#)
[Attachment A - WSB letter proposal - MG Parkway intersection control evaluation.pdf](#)

U. Minnesota Science and Technology Center Project No. 23-18 Resolution No. 24-017

CONSENT ITEM ENGINEERING

Documents:

[CAF - Minnesota Science and Technology Center Project No. 23-18 Resolution No. 24-017.pdf](#)
[Attachment A - Resolution No. 24-017.pdf](#)
[Attachment B - Project location map.pdf](#)

V. Rush Creek Boulevard Landscape Improvements Project No. 19-24 Resolution No. 24-016

CONSENT ITEM ENGINEERING

Documents:

[CAF - Rush Creek Boulevard Landscape Improvements Project No. 19-24 Resolution No. 24-016.pdf](#)
[Attachment A - Resolution No. 24-016.pdf](#)

W. Rush Creek Hollow Project No. 24-03 Resolution No. 24-015

CONSENT ITEM ENGINEERING

Documents:

[CAF - Rush Creek Hollow Project No. 24-03 Authorize bidding Resolution No. 24-015.pdf](#)
[Attachment A - Resolution No. 24-015.pdf](#)
[Attachment B - Developers agreement.pdf](#)
[Attachment C - Project location map.pdf](#)

X. Rush Hollow Phase 2 Project No. 23-06 Resolution No. 24-020

CONSENT ITEM ENGINEERING

Documents:

[CAF - Rush Hollow Phase 2 Project No. 23-06 Resolution No. 24-020.pdf](#)
[Attachment A - Resolution No. 24-020.pdf](#)
[Attachment B - Project location map.pdf](#)
[Attachment C - Rush Hollow Phase 2 Exhibit.pdf](#)

Y. TH 169 - Elm Creek Boulevard interchange study

CONSENT ITEM ENGINEERING

Documents:

[CAF - TH 169 - Elm Creek Boulevard interchange study.pdf](#)
[Attachment A - SRF Consulting Group, Inc. proposal.pdf](#)

Z. Sureties - 02-05-24

CONSENT ITEM ENGINEERING

Documents:

[CAF - Sureties - 02-05-24.pdf](#)

AA. 2024 Park Dedication rates - Residential unit fee and commercial/industrial acre fee

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - 2024 Park Dedication rates - Residential unit fee and commercial-industrial acre fee.pdf](#)
[Attachment A - 2024 Assessed land values memo.pdf](#)
[Attachment B - 2024 Residential densities memo.pdf](#)
[Attachment C - 2024 Park Dedication survey of comparable cities.pdf](#)
[Attachment D - 2024 Park Dedication worksheets.pdf](#)

BB. Appointing absentee ballot board and precinct election judges for 2024 elections - Resolutions No. 24-019

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Appointing absentee ballot board and precinct election judges for 2024 elections - Resolution No. 24-019.pdf](#)
[Attachment A - Resolution No. 24-019.pdf](#)
[Attachment B - Exhibit A - List of election judges.pdf](#)

CC. Approval of statement of work with Health Quotient for integrated and comprehensive law enforcement health and fitness programming

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Approval of statement of work with Health Quotient for integrated and comprehensive law enforcement health and fitness programming.pdf](#)

[Attachment A - Health Quotient statement of work integrated and comprehensive law enforcement health and fitness programming.pdf](#)

DD. Fire Relief Association bylaws

Documents:

[CAF - Fire Relief Association bylaws.pdf](#)
[Attachment A - Summary of MGFRA bylaw changes.pdf](#)
[Attachment B - MGFRA bylaws 2024.pdf](#)

EE. Firefighter participation rules

Documents:

[CAF - Firefighter participation rules.pdf](#)
[Attachment A - Participation rules - Paid on-call firefighter.pdf](#)
[Attachment B - League of Minnesota Cities - ESST Update.pdf](#)

FF. Lower potency cannabinoid products license for eCig Market

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Lower potency cannabinoid products license for eCig Market.pdf](#)

GG. Polco Subscription Agreement and Engage Module survey product

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Polco subscription agreement and engage module survey product.pdf](#)
[Attachment A - Polco engage information.pdf](#)
[Attachment B - Polco subscription agreement.pdf](#)

HH. The Axtell Group scope of work approval for study of Police Department senior leadership team and community engagement

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - The Axtell Group scope of work approval for study of Police Department senior leadership team and community engagement.pdf](#)
[Attachment A - The Axtell Group project proposal senior leadership team and community engagement assessment scope of work.pdf](#)

II. Approve claims

CONSENT ITEM ADMINISTRATION

Documents:

[CAF - Approve claims.pdf](#)
[Attachment A - 1-10-2024 Check register.pdf](#)
[Attachment B - 1-17-2024 Check register.pdf](#)
[Attachment C - 1-24-2024 Check register.pdf](#)
[Attachment D - 1-09-2024 EFT payment register.pdf](#)
[Attachment E - 1-19-2024 EFT payment register.pdf](#)
[Attachment F - 11-08-2023 Purchasing card payment register.pdf](#)
[Attachment G - 11-22-2023 Purchasing card payment register.pdf](#)
[Attachment H - 12-06-2023 Purchasing card payment register.pdf](#)

4. REMOVED CONSENT ITEMS

At this time, consent items removed for further discussion will be considered.

5. SPECIAL BUSINESS

OPEN FORUM - Individuals may address the City Council about any item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Mayor may limit time and the number of speakers at his discretion. For those wishing to address the Council, please complete a blue card at the back of the Council Chambers and give the card to staff or the Mayor before the meeting begins.

A. Open forum

B. Firefighter oath of office

Documents:

[CAF - Firefighter oath of office.pdf](#)
[Attachment A - Maple Grove Fire Department class of 2022.pdf](#)

C. Representative Robbins presentation

Documents:

[CAF - Rep Robbins presentation 02-05-2024.pdf](#)

6. PUBLIC HEARINGS

A. Public hearing - On sale intoxicating - Sunday sale liquor license for Broadway Bar and Pizza and BroadAxe

Documents:

[CAF - Public hearing - On sale intoxicating - Sunday sale liquor license for Broadway Bar and Pizza and BroadAxe.pdf](#)

7. COMMUNITY AND ECONOMIC DEVELOPMENT ITEMS

A. AMC Theater - North Outlot planned unit development stage plan and final plat- Resolution No. 24-026

Documents:

CAF - AMC Theater - North Outlot planned unit development stage plan and final plat - Resolution No. 24-026.pdf
Attachment A - Narrative.pdf
Attachment B - Location map.pdf
Attachment C - Approved concept plan.pdf
Attachment D - Revised site plan and architecture.pdf
Attachment E - Trip generation and parking analysis report.pdf
Attachment F - Transportation Operations Engineer review of traffic and parking report.pdf
Attachment G - Memorandums.pdf
Attachment H - Correspondence.pdf
Attachment I - Resolution No. 24-026 for denial.pdf

- B. Adjourn to Economic Development Authority (EDA) meeting
- C. Reconvene to regular City Council meeting
- D. Project Libre TIF development agreement - Resolution No. 24-025

Documents:

CAF - Project Libre TIF development agreement - Resolution No. 24-025.pdf
Attachment A - Resolution No. 24-025.pdf

- E. Report on upcoming community and economic development items

Documents:

February 12, 2024 Planning Commission agenda - cancelled.pdf
January 29, 2024 Planning Commission draft minutes.pdf

- 8. ENGINEERING - PUBLIC WORKS ITEMS
 - A. Report on upcoming engineering-public works items
- 9. ADMINISTRATION ITEMS
 - A. Report on upcoming administration items
- 10. ITEMS ADDED TO THE AGENDA

ADJOURNMENT