

AGENDA
CITIZENS' ADVISORY COMMITTEE
Wednesday February 10, 2021 - 7:00 P.M.

[Virtual Meeting Via WebEx](#)

[Click on meeting link above / Meeting password: SygYtgCJ476](#)

- A. Call to Order by Chair
 - B. Approve Minutes: Meeting Minutes from March 11, 2020 - Exhibit A
 - C. Area Reports – Forms Exhibit B
 - D. CAC 2021 Work Plan Discussion
 - E. Other Business and Updates
 - F. Adjournment
-

Call to Order

The CAC Chair is scheduled to call the meeting to order at 7:00 PM.

Approve Minutes

CAC members will review and consider the CAC meeting minutes from March 11, 2020 as presented in Exhibit A.

Area Reports

Members of the CAC have the opportunity to express questions, concerns, suggestions, and comments regarding items in their neighborhood or the community. The Area Report form is included in Exhibit B.

CAC 2021 Work Plan Discussion

The CAC will discuss potential 2021 work plan items to submit to the City Council that includes, but not limited to the following topics:

- Historical Society in Other Cities
- Community Survey Questions for 2022
- Census Review / Equity and Inclusion

Other Business and Updates

Adjourn

Exhibit A

Citizen Advisory Committee

Meeting Minutes - March 11, 2020

Call to Order	In absence of the chair/co-chair, CAC member Don Skoglund called the meeting to order at 7:00 p.m. at the Maple Grove Government Center.		
Members Present	Leslie Bender Steve Maas	Lorraine Gresser Lee Newman	Ted Lyons Don Skoglund
Members Absent	Bob Joiner, Harry Kennedy, Karen Nickolauson, Stephanie Walvatne		
Others Present	Councilmember Kristy Barnett, CAC Staff Liaison Mike Opatz, City Attorney Justin Templin, and Fire Chief Tim Bush.		
Motion	Motion made and seconded to go to Item E on CAC meeting agenda regarding the code of ethics training.		
Code of Ethics Training	City Attorney Justin Templin provided code of ethics training, which is required for elected and appointed officials, including members of the City of Maple Grove boards and commissions.		
COVID-19 Update	<p>Maple Grove Fire Chief Tim Bush provided an update on COVID-19, particularly related to city monitoring and what the city is doing. The city has a pandemic preparedness plan in place. The city is providing essential services, knowing that changes may need to be made. The city is monitoring actions and messaging by the Minnesota Department of Health, the Centers for Disease Control, and Hennepin County Health.</p> <p>Chief Bush talked about the extra efforts for cleaning at the Maple Grove Community Center, and a CAC member mentioned Target's cleaning efforts. The city is making extra efforts for cleaning especially frequently used surfaces at city facilities.</p> <p>The Chief covered some basic practices for good hygiene and reminded people to stay home if they are sick. He stated the city is sharing information through social media.</p> <p>Question: H1N1 vaccine and how long it took to develop. Answer: About one year.</p> <p>Mike Opatz stated that Maple Grove Transit is cleaning buses and has contingency plans in place with Metro Transit.</p> <p>If necessary, city staff would be reallocated to work in other areas where needed. It was stated there could be cut back on services, such as building permits, or some areas where work may be delayed.</p>		

A brief discussion took place about the Spanish flu cause and repercussions. It was stated that medicine and healthcare has greatly evolved since then.

Q: How is city doing with paid on-call firefighters vs. full-time department? A: Maple Grove is an anomaly and the paid-on call structure works well. Fire Department has worked hard to get the message out for recruitment of firefighters. Positions are paid, part-time, and all training is provided.

Chief Bush explained that full-time department staff members are trained firefighters as well. It can be difficult to find people during the day to respond to fire/emergencies.

Q: Any staff at fire stations? A: There is no staffing at fire stations.

Chief Bush then talked about miscellaneous items including senior programs and that smoke alarms are required for building permit sign-offs.

The committee thanked Chief Bush for his presentation.

Oaths of Office

Councilmember Kristy Barnett administered the oath of office for CAC members Bender, Gresser, and Skoglund. Their term of service will run through December 31, 2021.

Minutes

Motion made and seconded to approve the minutes from the November 13, 2019, regular meeting of the Citizens Advisory Committee. Motion passed.

Area Reports

None.

Boards and Commissions in Other Cities

Included in the meeting agenda packet was research compiled by an intern in the Community and Economic Development Department regarding boards and commissions in other metro area cities and what their roles/responsibilities area.

The goal is to look at the information provided to help define a work program and possibly redefine CAC's role and purpose. It is intended to be a primer for possible review and/or detailed discussion.

CAC has evolved and used to do more when the City of Maple Grove had fewer staffing resources. The comment was made the committee is still value and should hang on a longer/not throw in the towel yet.

It was stated the Brooklyn Park CAC disbanded several years ago.

Arts is still a topic on the backburner. See what city wants to do regarding a possible expansion of the historical society museum. Possible to be brought into community center project.

No need to bring in additional members at this time as any potential projects are still up in the air.

Request for Mike Opatz to email CAC members with details of joint City Council and Park Board work session set for April 20.

There hasn't been anything concrete about an arts center in Maple Grove. Would like to see public action, but there is no public action to be taken as nothing has been presented for consideration.

Clarification made that the Community Center falls under the purview of the Park Board. CAC has not been directed for review of Community Center by the City Council. The Park Board handles that.

Discussion ensued on Park Board budget and how it is established. Have Chuck Stifter, parks and recreation director, explain. Community Center master planning is more of a Park Board/City Council venture with consultants.

Q: Has there been any council discussion of forming an arts council. A: No.

Needs to be some background completed before any potential. The size of the Community Center project will be a driver for any possible arts component.

CITA Update

Councilmember Barnett provided an update regarding the advisory board. There is not a lot of movement/progress at this time.

Representation is from college, cities, ISD 279, Metro State. Work is being done to secure funds.

It is important to ensure space is allocated for community and what that looks like. It would be great to have element for residential participation.

The plan is to hire an executive director in the spring. The next meeting of the CITA advisory board is mid-April.

Q: Makeup of advisory board A: Mostly northwest area—City of Brooklyn Park, ISD 279, state rep for Golden Valley, some business representatives, Metro State, county workers

Councilmember Barnett will have a better opportunity to meet them at next meeting. Board participation is a two-year commitment.

There is no representation from the Maple Grove Arts Center or Arts Council on the advisory board. Councilmember Barnett is representing arts overall as well as utilization of the facility. Councilmember Barnett has not be contacted by either Maple Grove group.

Other business/updates

After brief discussion, next CAC meeting is tentatively set for June 10.

CAC member Lee Newman stated that he would like to learn more about where recycling and garbage goes after collected. Could be written up as an area report or receive a presentation from staff.

Census website is census2020.gov. The census can be completed online, by phone or by mail.

It was stated the chair of the census complete count committee was working with the school district.

Q: Is there the potential for City of Maple Grove postcard to ensure residents completed the questionnaire. Would there be a potential for a census table at the senior lunch? If that was permitted, then a table would have to be provided for any else who requests.

Community Center would be place for census brochures in racks, but census materials have not been provided by the complete count committee chair.

Adjournment

Motion made and seconded to adjourn the March 11, 2020, Citizens Advisory Committee. The meeting adjourned at 8:49 p.m.

Respectfully submitted,

Carol Morris
Minute Secretary

Exhibit B

AREA REPORT Citizens Advisory Committee

Please use this form to express your questions, concerns, suggestions, and positive comments regarding items in your neighborhood .

Name: _____ Email: _____
Phone: _____ Phone: _____

Report: _____

Report: _____

Submit your completed form to CAC Staff Representative at the monthly CAC meeting. Area Reports will be submitted to the appropriate City staff/department, and a response will be in a future CAC agenda packet.