

Chair:
William Lewis

Vice Chair:
John Fern

Board Members:
Ken Helvey
Deb Syhre
Kelly Cunningham
Andy Mielke
Krista Kuhnly



Address:
12951 Weaver Lake Road
Maple Grove, MN 55369

Phone:
763-494-6500

Website:
maplegrovern.gov

**Regular Park Board
Agenda
February 15, 2024
7:00 p.m.
Council Chambers**

1. CALL TO ORDER, APPROVAL OF AGENDA

The regular meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the regular meeting.

2. PUBLIC COMMENTS

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at their discretion. For those wishing to address the Park Board, please complete a public comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

3. SPECIAL BUSINESS - No items to present

4. BOARD MEMBERS, STAFF REPORTS

Monthly reports by Park Board members, Council Liaison and staff

4.A. Staff report presentation

Documents:

[BAF - Reports from Board, Council Liaison, and staff.pdf](#)
[Attachment A - Staff report presentations.pdf](#)

5. CONSENT BUSINESS

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

5.A. Approve minutes - January 18, 2024 regular meeting

Documents:

[BAF - Approve minutes - January 18, 2024 regular meeting.pdf](#)
[Attachment A - Minutes - January 18, 2024 regular meeting.pdf](#)

5.B. Approve claims

Documents:

[BAF - Approve claims.pdf](#)
[Attachment A - 01-17-2024 Park check register.pdf](#)
[Attachment B - 01-24-2024 Park check register.pdf](#)
[Attachment C - 01-31-2024 Park check register.pdf](#)
[Attachment D - 02-07-2024 Park check register.pdf](#)
[Attachment E - 11-23-2023 Purchasing card register.pdf](#)
[Attachment F - 12-07-2023 Purchasing card register.pdf](#)
[Attachment G - 12-21-2023 Purchasing card register.pdf](#)

5.C. Fee waiver request - MGCO Breakfast and Lunch with Santa event

Documents:

[BAF - Fee waiver request - MGCO Breakfast and Lunch with Santa event.pdf](#)
[Attachment A - MGCO 2024 - Breakfast with Santa waiver request.pdf](#)

5.D. Special use and fee waiver request - Maple Grove Lions Half Marathon

Documents:

BAF - Special use and fee waiver request - Maple Grove Lions Half Marathon.pdf
Attachement A - Fee waiver request letter.pdf
Attachement B - Special use permit application.pdf

5.E. Fee waiver request - Maple Grove Ambassadors

Documents:

BAF - Fee waiver request - Maple Grove Ambassadors.pdf
Attachment A - MG Ambassadors 2024 - letter.pdf

5.F. Special use and fee waiver request – Maple Grove Days

Documents:

BAF - Special use and fee waiver request - Maple Grove Days.pdf
Attachment A - Fee waiver request letter.pdf
Attachment B - Special use permit application.pdf

5.G. 2024 Portable toilet service

Documents:

BAF - 2024 Portable toilet service.pdf
Attachment A - Wruck quote.pdf
Attachment B - Onsite quote.pdf
Attachment C - ASI quote.pdf
Attachment D - Biffs quote.pdf

6. OLD BUSINESS

6.A. PSA 9 Village Park – authorize bids

Documents:

BAF - PSA 9 Village Park - authorize bids.pdf
Attachment A - Location map.pdf
Attachment B - Construction documents.pdf
Attachment C - Budget estimate.pdf
Attachment D - Village Park presentation.pdf

7. NEW BUSINESS

7.A. Event contract – Maple Grove Farmers Market and Church of the Open Door

Documents:

BAF - Event contract - Maple Grove Farmers Market and Church of the Open Door.pdf
Attachment A - Event contract - Maple Grove Farmers Market and Church of the Open Door.pdf
Attachment B - Site relocation research and selection matrix report.pdf
Attachment C - Farmers market location map.pdf
Attachment D - Site map.pdf

8. NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS

8.A. Non-Agenda Informative Items, Newsworthy Memos

Documents:

BAF - Non-agenda informative items, newsworthy memos.pdf
Attachment A - Assistant Parks and Recreation Director report.pdf
Attachment B - Parks and Planning Superintendent report.pdf
Attachment C - Community Center Manager report.pdf

ADJOURNMENT