

**Chair:**  
William Lewis

**Vice Chair:**  
John Ferm

**Board Members:**  
Ken Helvey  
Deb Syhre  
Kelly Cunningham  
Debbie Coss  
Andy Mielke



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**Regular Park Board  
Agenda  
July 21, 2022  
7:00 p.m.  
Council Chambers**

**CALL TO ORDER**

1. CALL TO ORDER, APPROVAL OF AGENDA

The Regular Meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the Regular Meeting.

2. PUBLIC COMMENTS

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at his discretion. For those wishing to address the Park Board, please complete a Public Comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

3. SPECIAL BUSINESS - No Items To Present

4. BOARD MEMBERS, STAFF REPORTS

Monthly reports by Park Board Members, Council Liaison and staff

4.A. BAF - Staff Reports

Documents:

[BAF - Staff Reports.pdf](#)  
[Attachment A - Staff Report Presentation.pdf](#)

5. CONSENT BUSINESS

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

5.A. Minutes - June 16, 2022 Regular Meeting

Documents:

[Minutes - June 16, 2022 Regular Meeting.pdf](#)

5.B. Approve Claims

Documents:

[BAF - Approve Claims.pdf](#)  
[Attachment A - 06-15-2022 Park check register.pdf](#)  
[Attachment B - 06-22-2022 Park check register.pdf](#)  
[Attachment C - 06-29-2022 Park check register.pdf](#)  
[Attachment D - 07-06-2022 Park check register.pdf](#)  
[Attachment E - 07-13-2022 Park check register.pdf](#)  
[Attachment F - 05-12-2022 Credit card register.pdf](#)  
[Attachment G - 05-26-2022 Credit card register.pdf](#)  
[Attachment H - 06-09-2022 Credit card register.pdf](#)  
[Attachment I - 06-23-2022 Credit card register.pdf](#)

5.C. BAF - Gleason Fields User Agreement - First Amendment

Documents:

[BAF - Gleason Fields User Agreement - First Amendment.pdf](#)  
[Attachment A - First Amendment to the Gleason Fields User Agreement.pdf](#)

5.D. BAF - 2022 Spring Recreation Participation Report

Documents:

[BAF - 2022 Spring Recreation Participation Report.pdf](#)  
[Attachment A - 2022 Spring Recreation Participation Report.pdf](#)

5.E. BAF - 2022 Spring Community Center Usage Report

Documents:

[BAF - 2022 Spring Community Center Usage Report.pdf](#)  
[Attachment A - 2022 Second Quarter Community Center Participation Report.pdf](#)

5.F. BAF - Special Use - Fee Waiver Request - Maria's Voice

Documents:

[BAF - Special Use - Fee Waiver Request - Marias Voice.pdf](#)  
[Attachment A - Fee Waiver Request Letter - Marias Voice.pdf](#)

5.G. BAF - Subdivision - Eagle Point Addition

Documents:

[BAF - Subdivision - Eagle Point Addition.pdf](#)  
[Attachment A - Eagle Point Location Map.pdf](#)  
[Attachment B - Eagle Point Preliminary Plat Map.pdf](#)

5.H. BAF - Subdivision - Suite Living Of Maple Grove

Documents:

[BAF - Subdivision - Suite Living of Maple Grove.pdf](#)  
[Attachment A - Location Map.pdf](#)  
[Attachment B - Plat Map.pdf](#)

6. OLD BUSINESS - No Items To Present

7. NEW BUSINESS

7.A. BAF - 2023 Parks And Recreation Preliminary Budget

Documents:

[BAF - 2023 Parks and Recreation Preliminary Budget.pdf](#)  
[Attachment A - Parks and Recreation Fund Summary 2017 -2021.pdf](#)  
[Attachment B - 2023 Parks and Recreation Preliminary Budget.pdf](#)  
[Attachment C - 2023 Proposed Community Center Budget.pdf](#)

7.B. BAF - 2023 Park Fees

Documents:

[BAF - 2023 Park Fees.pdf](#)  
[Attachment A - 2023 Park Fees.pdf](#)

7.C. BAF - 2023 Community Center Rates

Documents:

[BAF - 2023 Community Center Rates.pdf](#)  
[Attachment A - 2023 Community Center Fee Schedule.pdf](#)

7.D. BAF - 2022 Play Equipment Replacement Program

Documents:

[BAF - 2022 Play Equipment Replacement Program.pdf](#)  
[Attachment A - Boundary Creek west proposal and rendering.pdf](#)  
[Attachment B - Grove West proposal and rendering.pdf](#)  
[Attachment C - Hidden Meadows proposal and rendering.pdf](#)  
[Attachment D - State Contract and Warranty Information.pdf](#)  
[Attachment E - Playgrounds PowerPoint.pdf](#)

7.E. BAF - Contract Award - Donahue South Park Improvements

Documents:

[BAF - Contact Award - Donahue South Park Improvements.pdf](#)  
[Attachment A - Plan Set.pdf](#)  
[Attachment B - Bid Narrative.pdf](#)  
[Attachment C - Bid Tabulation Form.pdf](#)  
[Attachment D - Recommendation Letter.pdf](#)

8. NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS

8.A. Non-Agenda Informative Items, Newsworthy Memos

Documents:

Non-Agenda Informative Items, Newsworthy Memos.pdf  
Attachment A - Parks and Planning Superintendent Report.pdf  
Attachment B - Recreation Superintendent Report.pdf  
Attachment C - Community Center Manager Report.pdf  
Attachment D - Athletics Annual Report.pdf

**ADJOURNMENT**