

**Chair:**  
William Lewis



**Address:**  
12951 Weaver Lake Road  
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**Vice Chair:**  
John Ferm

**Phone:**  
763-494-6500

**Board Members:**  
Ken Helvey  
Deb Syhre  
Kelly Cunningham  
Andy Mielke

**Regular Park Board  
Agenda  
January 19, 2023  
7:00 p.m.  
Council Chambers**

**Website:**  
maplegrovern.gov

## CALL TO ORDER

### 1. CALL TO ORDER, APPROVAL OF AGENDA

The Regular Meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the Regular Meeting.

### 2. PUBLIC COMMENTS

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at their discretion. For those wishing to address the Park Board, please complete a Public Comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

### 3. SPECIAL BUSINESS

#### 3.A. BAF - Park Board Member - Oath Of Office

Documents:

[BAF - Park Board Member - Oath of Office.pdf](#)

#### 3.B. BAF - Park Board - Election Of Officers

Documents:

[BAF - Park Board - Election of Officers.pdf](#)

### 4. BOARD MEMBERS, STAFF REPORTS

Monthly reports by Park Board Members, Council Liaison and staff

#### 4.A. BAF - Reports From Board, Council Liaison, And Staff

Documents:

[BAF - Reports from Board, Council Liaison, and Staff.pdf](#)  
[Attachment A - Staff Report Presentation.pdf](#)

### 5. CONSENT BUSINESS

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

#### 5.A. BAF - Approve Minutes - December 15, 2022 Park Board Regular Meeting

Documents:

[BAF - Approve Minutes - December 15, 2022 Park Board Regular Meeting.pdf](#)  
[Attachment A - Minutes - December 15, 2022 Regular Meeting.pdf](#)

#### 5.B. BAF - Approve Claims

Documents:

[BAF - Approve Claims.pdf](#)  
[Attachment A - 12-14-2022 Park check register.pdf](#)  
[Attachment B - 12-21-2022 Park check register.pdf](#)  
[Attachment C - 12-29-2022 Park check register.pdf](#)  
[Attachment D - 01-05-2023 Park check register.pdf](#)  
[Attachment E - 01-11-2023 Park check register.pdf](#)

[Attachment F - 11-24-2022 Purchasing card register.pdf](#)  
[Attachment G - 12-08-2022 Purchasing card register.pdf](#)  
[Attachment H - 12-22-2022 Purchasing card register.pdf](#)

5.C. BAF - Fee Waiver Request - Maple Grove Lions Half Marathon

Documents:

[BAF - Fee Waiver Request - Maple Grove Lions Half Marathon.pdf](#)  
[Attachment A - Letter from Maple Grove Lions.pdf](#)

5.D. BAF - Authorize Recruitment - Parkkeeper

Documents:

[BAF - Authorize Recruitment - Parkkeeper.pdf](#)

5.E. BAF - Subdivision - Southwest Crossroads 9th Addition

Documents:

[BAF - Subdivision - Southwest Crossroads 9th Addition.pdf](#)  
[Attachment A - Location Map.pdf](#)  
[Attachment B - Plat Map.pdf](#)

5.F. BAF - 2023 Catering Agreements

Documents:

[BAF - 2023 Catering Agreements.pdf](#)  
[Attachment A - Holy Land 2023 Catering Agreement.pdf](#)  
[Attachment B - India Palace Plymouth 2023 Catering Agreement.pdf](#)  
[Attachment C - India Spice House 2023 Catering Agreement.pdf](#)  
[Attachment D - Lyndes 2023 Catering Agreement.pdf](#)  
[Attachment E - Lookout 2023 Catering Agreement.pdf](#)  
[Attachment F - Value Foods Corp 2023 Catering Agreement.pdf](#)  
[Attachment G - India Bazaar 2023 Catering Agreement.pdf](#)

5.G. BAF - 2022 Community Center Quarter 4 Report

Documents:

[BAF - 2022 Community Center Quarter 4 Report.pdf](#)  
[Attachment A - Community Center Quarter 4 Report.pdf](#)

5.H. BAF - 2022 Fall Recreation Participation Report

Documents:

[BAF - 2022 Fall Recreation Participation Report.pdf](#)  
[Attachment A - 2022 Fall Recreation Participation Report.pdf](#)

6. OLD BUSINESS

6.A. BAF - Maple Grove Community Garden Program - Progress Report

Documents:

[BAF - Maple Grove Community Garden Program - Progress Report .pdf](#)  
[Attachment A - 2023 Maple Grove Community Garden Progress Report.pdf](#)

6.B. BAF - Gleason Fields Athletic Complex - Resolution 23-021 PB And Guaranteed Maximum Price Amendment

Documents:

[BAF - Gleason Fields Athletic Complex - Resolution 23-021 PB and Guaranteed Maximum Price Amendment.pdf](#)  
[Attachment A - Resolution 23-021 PB.pdf](#)  
[Attachment B - Assignment of Contracts.pdf](#)  
[Attachment C - RJM Change Order - Guaranteed Maximum Price Amendment.pdf](#)

7. NEW BUSINESS

7.A. BAF - 2023 Park Dedication Rates

Documents:

[BAF - 2023 Park Dedication Rates.pdf](#)  
[Attachment A - Council Action Form - 2023 Park Dedication Rates with Attachments.pdf](#)

7.B. BAF - Authorize Request For Proposal For Architectural And Engineering Services - Community Center Project

Documents:

[BAF - Authorize Request for Proposal for Architectural and Engineering Services - Communy Center Project.pdf](#)  
[Attachment A - RFP for Architectural and Engineering Services.pdf](#)

7.C. BAF - Authorize Request For Proposal For Construction Manager At Risk Services - Community Center Project

Documents:

[BAF - Authorize Request for Proposal for Construction Manager at Risk Services - Community Center Project.pdf](#)  
[Attachment A - RFP for Construction Manager at Risk Services.pdf](#)

8. NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS

8.A. BAF - Non-Agenda Informative Items, Newsworthy Memos

Documents:

[BAF - Non-Agenda Informative Items, Newsworthy Memos.pdf](#)  
[Attachment A - Parks and Planning Superintendent Report.pdf](#)  
[Attachment B - Assistant Parks and Recreation Director Report.pdf](#)  
[Attachment C - Community Center Manager Report.pdf](#)

**ADJOURNMENT**