

**Chair:**  
William Lewis

**Vice Chair:**  
John Fern

**Board Members:**  
Ken Helvey  
Deb Syhre  
Kelly Cunningham  
Andy Mielke  
Krista Kuhnly



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**Regular Park Board  
Agenda  
March 16, 2023  
7:00 p.m.  
Council Chambers**

1. CALL TO ORDER, APPROVAL OF AGENDA

The Regular Meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the Regular Meeting.

2. PUBLIC COMMENTS

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at their discretion. For those wishing to address the Park Board, please complete a Public Comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

3. SPECIAL BUSINESS

3.A. BAF - Park Board Member - Oath Of Office

Documents:

[BAF - Park Board Member - Oath of Office.pdf](#)

4. BOARD MEMBERS, STAFF REPORTS

Monthly reports by Park Board Members, Council Liaison and staff

5. CONSENT BUSINESS

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

5.A. BAF - Approve Minutes - February 16, 2023 Park Board Regular Meeting

Documents:

[BAF - Approve Minutes - February 16, 2023 Park Board Regular Meeting.pdf](#)  
[Attachment A - Minutes - February 16, 2023 Regular Meeting.pdf](#)

5.B. BAF - Approve Claims

Documents:

[BAF - Approve Claims.pdf](#)  
[Attachment A - 02-15-2023 Park check register.pdf](#)  
[Attachment B - 02-22-2023 Park check register.pdf](#)  
[Attachment C - 03-01-2023 Park check register.pdf](#)  
[Attachment D - 03-08-2023 Park check register.pdf](#)  
[Attachment E - 01-19-2023 Purchasing card register.pdf](#)  
[Attachment F - 02-02-2023 Purchasing card register.pdf](#)

5.C. BAF - Appointment - Parkkeeper

Documents:

[BAF - Appointment - Parkkeeper.pdf](#)

5.D. BAF - Hennepin County Library - Landscape Services Agreement

Documents:

[BAF - Hennepin County Library - Landscape Services Agreement.pdf](#)  
[Attachment A - Hennepin County Library Landscape Services Agreement.pdf](#)

5.E. BAF - Special Use Permit - Best Buddies Minnesota

Documents:

[BAF - Special Use Permit - Best Buddies Minnesota.pdf](#)  
[Attachment A - Special Event Form.pdf](#)

5.F. BAF - Special Use Permit - Bunce Performing Arts Annual Fundraiser

Documents:

[BAF - Special Use Permit - Bunce Performing Arts Annual Fundraiser.pdf](#)  
[Attachment A - Special Event Form.pdf](#)

5.G. BAF - Special Use Permit - Mick Sterling, Grooves And Foods

Documents:

[BAF - Special Use Permit - Mick Sterling, Grooves and Foods.pdf](#)  
[Attachment A - Special Event Form.pdf](#)

5.H. BAF - Special Use Permit - Now I Lay Me Down To Sleep (NILMDTS)

Documents:

[BAF - Special Use Permit - Now I Lay Me Down to Sleep \(NILMDTS\).pdf](#)  
[Attachment A - Special Event Form.pdf](#)

5.I. BAF - Special Use Permit - Across All Lines Fundraiser

Documents:

[BAF - Special Use Permit - Across All Lines Fundraiser.pdf](#)  
[Attachment A - Special Event Form.pdf](#)

5.J. BAF - Fee Waiver Request - Maria's Voice

Documents:

[BAF - Fee Waiver Request - Marias Voice.pdf](#)  
[Attachment A - Fee Waiver Request Letter.pdf](#)

5.K. BAF - Special Use Permit And Fee Waiver Request - Maple Grove Community Organization

Documents:

[BAF - Special Use Permit and Fee Waiver Request - Maple Grove Community Organization.pdf](#)  
[Attachment A - Special Events Form.pdf](#)  
[Attachment B - Fee Waiver Request Letter.pdf](#)

5.L. BAF - Dome Fabric Replacement

Documents:

[BAF - Dome Fabric Replacement.pdf](#)

6. BAF - Subdivision - Maple Grove Senior Living Community Third Addition

Documents:

[BAF - Subdivision - Maple Grove Senior Living Community Third Addition.pdf](#)  
[Attachment A - Location Map.pdf](#)  
[Attachment B - Plat Map.pdf](#)

7. OLD BUSINESS

7.A. BAF - Lakeview Knolls Park Improvements - Authorize Construction Documents

Documents:

[BAF - Lakeview Knolls Park Improvements - Authorize Construction Documents.pdf](#)  
[Attachment A - Location Map.pdf](#)  
[Attachment B - Option A with Detailed Budget.pdf](#)  
[Attachment C - Option B with Detailed Budget.pdf](#)  
[Attachment D - Approved Concept with Detailed Budget.pdf](#)

8. NEW BUSINESS

8.A. BAF - Land Acquisition - Conservancy Park

Documents:

[BAF - Land Acquisition - Conservancy Park.pdf](#)  
[Attachment A - Work session memo dated March 2, 2023.pdf](#)  
[Attachment B - Location Map.pdf](#)

9. NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS

9.A. BAF - Non-Agenda Informative Items, Newsworthy Memos

Documents:

[BAF - Non-Agenda Informative Items, Newsworthy Memos.pdf](#)  
[Attachment A - Parks and Recreation Director Report.pdf](#)  
[Attachment B - Assistant Parks and Recreation Director Report.pdf](#)  
[Attachment C - Parks and Planning Superintendent.pdf](#)  
[Attachment D - Community Center Manager Report.pdf](#)

**ADJOURNMENT**