

**Chair:**  
William Lewis

**Vice Chair:**  
John Fern

**Board Members:**  
Ken Helvey  
Deb Syhre  
Kelly Cunningham  
Debbie Coss  
Andy Mielke



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**Regular Park Board  
Agenda  
June 16, 2022  
7:00 p.m.  
Council Chambers**

**CALL TO ORDER**

1. CALL TO ORDER, APPROVAL OF AGENDA

The Regular Meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the Regular Meeting.

2. PUBLIC COMMENTS

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at his discretion. For those wishing to address the Park Board, please complete a Public Comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

3. SPECIAL BUSINESS

3.A. BAF - Minnesota Recreation And Parks Association – Award Of Excellence Presentation

Documents:

[BAF - Minnesota Recreation and Parks Association - Award of Excellence Presentation.pdf](#)  
[Attachment A - Intergenerational Garden Program.pdf](#)

4. BOARD MEMBERS, STAFF REPORTS

Monthly reports by Park Board Members, Council Liaison and staff

5. CONSENT BUSINESS

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

5.A. Minutes - May 19, 2022 Regular Meeting

Documents:

[Minutes - May 19, 2022 Regular Meeting.pdf](#)

5.B. Approve Claims

Documents:

[BAF - Approve Claims.pdf](#)  
[Attachment A - 05-17-2022 Park check register.pdf](#)  
[Attachment B - 05-25-2022 Park check register.pdf](#)  
[Attachment C - 06-02-2022 Park check register.pdf](#)  
[Attachment D - 06-08-2022 Park check register.pdf](#)  
[Attachment E - 03-17-2022 Credit card register.pdf](#)  
[Attachment F - 04-14-2022 Credit card register .pdf](#)  
[Attachment G - 04-28-2022 Credit card register.pdf](#)

5.C. BAF - Accept Resignation Of Youth Outreach Assistant

Documents:

[BAF - Accept Resignation of Youth Outreach Assistant.pdf](#)

5.D. BAF - Special Use Permit - Mick Sterling - Grooves And Foods

Documents:

[BAF - Special Use Permit - Mick Sterling - Grooves and Foods.pdf](#)  
[Attachement A - Special Event Preliminary Form - Mick Sterling.pdf](#)

5.E. BAF - Recruitment Approval For Recreation Facilities Supervisor

Documents:

[BAF - Recruitment Approval for Recreation Facilities Supervisor.pdf](#)

6. OLD BUSINESS

6.A. BAF - Lakeview Knolls Engagement Results And Preferred Concept

Documents:

[BAF - Lakeview Knolls Engagement Results and Preferred Concept.pdf](#)  
[Attachment A - Location Map.pdf](#)  
[Attachment B - Recommendation Letter HKGi.pdf](#)  
[Attachment C - Comment Summary HKGi.pdf](#)

7. NEW BUSINESS

7.A. BAF - Lakeview Knolls Consultant Proposal

Documents:

[BAF - Lakeview Knolls Consultant Proposal.pdf](#)  
[Attachment A - Consultant Services Agreement.pdf](#)  
[Attachment B - Preferred Concept Cost Estimate.pdf](#)

7.B. BAF - Subdivision - Tricare 7th Addition

Documents:

[BAF - Subdivision - Tricare 7th Addition.pdf](#)  
[Attachment A - Location Map.pdf](#)  
[Attachment B - Final Plat.pdf](#)

8. NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS

Documents:

[Non-Agenda Informative Items, Newsworthy Memos.pdf](#)  
[Attachment A - Parks and Planning Superintendent Report.pdf](#)  
[Attachment B - Recreation Superintendent Report.pdf](#)  
[Attachment C - Community Center Manager Report.pdf](#)  
[Attachment D - Facility Maintenance Coordinator Annual Report.pdf](#)

**ADJOURNMENT**