

**Chair:**  
William Lewis

**Vice Chair:**  
John Fern

**Board Members:**  
Ken Helvey  
Deb Syhre  
Kelly Cunningham  
Andy Mielke  
Krista Kuhnly



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**Regular Park Board  
Agenda  
July 20, 2023  
7:00 p.m.  
Council Chambers**

1. CALL TO ORDER, APPROVAL OF AGENDA

The Regular Meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the Regular Meeting.

2. PUBLIC COMMENTS

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at their discretion. For those wishing to address the Park Board, please complete a Public Comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

3. SPECIAL BUSINESS

3.A. Minnesota Recreation And Parks Association - Award Of Excellence Presentation

Documents:

[BAF - Minnesota Recreation and Parks Association - Award of Excellence Presentation.pdf](#)

4. BOARD MEMBERS, STAFF REPORTS

Monthly reports by Park Board Members, Council Liaison and staff

4.A. Reports From Board, Council Liaison, And Staff

Documents:

[BAF - Reports from Board, Council Liaison, and Staff.pdf](#)  
[Attachment A - Staff Report Presentation.pdf](#)

5. CONSENT BUSINESS

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

5.A. Approve Minutes – June 15, 2023 Regular Meeting

Documents:

[BAF - Approve Minutes - June 15, 2023 Regular Meeting.pdf](#)  
[Attachment A - Minutes - June 15, 2023 Regular Meeting.pdf](#)

5.B. Approve Claims

Documents:

[BAF - Approve Claims.pdf](#)  
[Attachment A - 06-14-2023 Park check register.pdf](#)  
[Attachment B - 06-21-2023 Park check register.pdf](#)  
[Attachment C - 06-28-2023 Park check register.pdf](#)  
[Attachment D - 07-05-2023 Park check register.pdf](#)  
[Attachment E - 07-12-2023 Park check register.pdf](#)  
[Attachment F - 04-27-2023 Purchasing card register.pdf](#)  
[Attachment G - 05-11-2023 Purchasing card register.pdf](#)  
[Attachment H - 05-25-2023 Purchasing card register.pdf](#)

5.C. 2023 Second Quarter Community Center Participation Report

Documents:

[BAF- 2023 Second Quarter Community Center Participation Report.pdf](#)  
[Attachment A - 2023 Second Quarter Community Center Participation Report.pdf](#)

5.D. 2023 Spring Recreation Participation Report

Documents:

[BAF - 2023 Spring Recreation Participation Report.pdf](#)  
[Attachment A - 2023 Spring Recreation Participation Report.pdf](#)

5.E. 2024 Community Center Rental Fees

Documents:

[BAF - 2024 Community Center Rental Fees.pdf](#)  
[Attachment A - 2024 Community Center Fee Schedule.pdf](#)

5.F. 2024 Park Fees

Documents:

[BAF - 2024 Park Fees.pdf](#)  
[Attachment A - 2024 Park Fees.pdf](#)

5.G. 2023 Catering Agreements

Documents:

[BAF - 2023 Catering Agreements.pdf](#)  
[Attachment A - Great Harvest Bread Co 2023 Catering Agreement.pdf](#)  
[Attachment B - Hyderabad House 2023 Catering Agreement.pdf](#)

5.H. Subdivision - Appaloosa Woods 10th Addition

Documents:

[BAF - Subdivision - Appaloosa Woods 10th Addition.pdf](#)  
[Attachment A - Appaloosa Woods 10th Location Map.pdf](#)  
[Attachment B - Appaloosa Woods 10th Preliminary Plat Map.pdf](#)

5.I. Subdivision - Dunkirk Square 5th Addition

Documents:

[BAF - Subdivision - Dunkirk Square 5th Addition.pdf](#)  
[Attachment A - Dunkirk Square 5th Addition Location Map.pdf](#)  
[Attachment B - Dunkirk Square 5th Addition Plat Map.pdf](#)

6. OLD BUSINESS - No Items To Present

7. NEW BUSINESS - No Items To Present

8. NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS

8.A. Non-Agenda Informative Items, Newsworthy Memos

Documents:

[BAF - Non-Agenda Informative Items, Newsworthy Memos.pdf](#)  
[Attachment A - Assistant Parks and Recreation Director Report.pdf](#)  
[Attachment B - Parks and Planning Superintendent Report.pdf](#)  
[Attachment C - Community Center Manager Report.pdf](#)

**ADJOURNMENT**