

**Mayor:**  
Mark Steffenson  
**Councilmembers:**  
Judy Hanson  
Kristy Barnett  
Kristy Janigo  
Rachelle Johnson



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**City Council  
regular meeting  
agenda  
September 5, 2023 -  
7:30 p.m.**

**"Serving Today, Shaping Tomorrow"**

**1. CALL TO ORDER**

**2. ADDITIONS OR DELETIONS TO AGENDA**

Any Councilmember who wishes to delete item(s) from the agenda or add item(s) to the agenda shall move that at this time.

**3. CONSENT ITEMS**

All matters listed under consent items are considered to be routine by the City Council and will be adopted by one motion and in the form listed below. If discussion is desired, that item will be removed from the consent items and will be considered separately.

**A. Minutes - City Council regular meeting minutes**

Documents:

[August 21, 2023 City Council regular meeting minutes.pdf](#)

**B. Minutes - City Council work session meeting minutes**

Documents:

[August 21, 2023 City Council work session meeting minutes.pdf](#)

**C. Minutes - City Council closed work session meeting minutes**

Documents:

[August 21, 2023 City Council closed work session meeting minutes.pdf](#)

**D. Amendments to personnel policy manual**

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Amendments to personnel policy manual.pdf](#)  
[Attachment A - Summary of personnel policy amendments.pdf](#)

E. Recruitment approval for public works director/city engineer

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for public works director city engineer.pdf](#)

F. Recruitment approval for utility supervisor

CONSENT ITEM      HUMAN RESOURCES

Documents:

[CAF - Recruitment approval for utility supervisor.pdf](#)

G. Appaloosa Woods 10th Addition short plat - Resolution No. 23-133

CONSENT ITEM      COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Appaloosa Woods 10th Addition short plat - Resolution No. 23-133.pdf](#)  
[Attachment A - Resolution No. 23-133.pdf](#)

H. Neal's Addition short plat extension

CONSENT ITEM      COMMUNITY & ECONOMIC DEVELOPMENT

Documents:

[CAF - Neals Addition short plat extension.pdf](#)  
[Attachment A - Extension request letter.pdf](#)  
[Attachment B - Location map.pdf](#)

I. Arbor Lakes Gateway Project No. 23-14 Resolution No. 23-122

CONSENT ITEM      ENGINEERING

Documents:

[CAF - Arbor Lakes Gateway Project No. 23-14 Resolution No. 23-122.pdf](#)  
[Attachment A - Resolution No. 23-122.pdf](#)  
[Attachment B - Feasibility report.pdf](#)  
[Attachment C - Project location map.pdf](#)

J. Conservation Partners Legacy Grant

CONSENT ITEM      ENGINEERING

Documents:

[CAF - Conservation Partners Legacy Grant.pdf](#)  
[Attachment A - Conservation Partners Legacy Grant Program contract.pdf](#)  
[Attachment B - Project location map.pdf](#)

K. Edgewater on Cook Lake Project No. 18-23 Change order No. 2

CONSENT ITEM      ENGINEERING

Documents:

[CAF - Edgewater on Cook Lake Project No. 18-23 Change order No. 2.pdf](#)  
[Attachment A - Change Order No. 2.pdf](#)

L. Establishing Pond Maintenance Project Nos. 23-19, 23-20, and 23-21  
Resolution No. 23-134

CONSENT ITEM      ENGINEERING

Documents:

[CAF - Establishing Pond Maintenance Project Nos. 23-19 23-20 and 23-21  
Resolution No. 23-134.pdf](#)  
[Attachment A - Resolution No. 23-134.pdf](#)  
[Attachment B - Maple Grove Addition location map.pdf](#)  
[Attachment C - Meadowview Estates location map.pdf](#)  
[Attachment D - Sharp 2nd Browns Duck Pond location map.pdf](#)

M. Fernbrook Lane Territorial Road Project No. 20-19 Final acceptance

CONSENT ITEM      ENGINEERING

Documents:

[CAF - Fernbrook Lane Territorial Road Project No. 20-19 Final acceptance.pdf](#)  
[Attachment A - Final payment request.pdf](#)

N. Fountains Intersection Improvements Project No. 16-02 Final acceptance

CONSENT ITEM      ENGINEERING

Documents:

[CAF - Fountains Intersection Improvements Project No. 16-02 Final  
acceptance.pdf](#)  
[Attachment A - Final payment request.pdf](#)

O. Sureties - 09-05-23

CONSENT ITEM      ENGINEERING

Documents:

[CAF - Sureties - 09-05-23.pdf](#)

P. Accept bid for Maple Grove Transit MY RIDE van

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Accept bid for Maple Grove Transit MY RIDE van.pdf](#)  
[Attachment A - North Central Bus and Equipment bid response for MY RIDE van.pdf](#)

Q. City of Maple Grove newsletter contract with Prime Advertising and Design

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - City of Maple Grove newsletter contract with Prime Advertising and Design.pdf](#)  
[Attachment A - Contract between City of Maple Grove and Prime Advertising and Design Inc for publication of City of Maple Grove newsletter.pdf](#)  
[Attachment B - Prime Advertising Inc advertising sponsorship guidelines.pdf](#)

R. Fiscal agent agreement between Anoka County and the City of Maple Grove for High-Intensity Drug Trafficking Area grant administration

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Fiscal agent agreement between Anoka County and the City of Maple Grove for High-Intensity Drug Trafficking Area grant administration.pdf](#)  
[Attachment A - Fiscal agent agreement between the City of Maple Grove and Anoka County.pdf](#)

S. Lower potency cannabinoid products license for E-Cig City

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Lower potency cannabinoid products license for E-Cig City.pdf](#)

T. Lower potency cannabinoid products license for Haskells

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Lower potency cannabinoid products license for Haskells.pdf](#)

U. Lower potency cannabinoid products license for Lunds and Byerlys Wine and Spirits

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Lower potency cannabinoid products license for Lunds and Byerlys Wine and Spirits.pdf](#)

V. Lower potency cannabinoid products license for Omni Brewing Company

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Lower potency cannabinoid products license for Omni Brewing Company.pdf](#)

W. Radiological response agreement

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Radiological response agreement.pdf](#)  
[Attachment A - Radiological response agreement.pdf](#)

X. Approve claims

CONSENT ITEM      ADMINISTRATION

Documents:

[CAF - Approve claims.pdf](#)  
[Attachment A - 8-16-2023 Check register.pdf](#)  
[Attachment B - 8-18-2023 Check register.pdf](#)  
[Attachment C - 8-23-2023 Check register.pdf](#)  
[Attachment D - 8-14-2023 EFT payment register.pdf](#)  
[Attachment E - 8-18-2023 EFT payment register.pdf](#)  
[Attachment F - 7-05-2023 Purchasing card payment register.pdf](#)

4. REMOVED CONSENT ITEMS

At this time, consent items removed for further discussion will be considered.

5. SPECIAL BUSINESS

OPEN FORUM - Individuals may address the City Council about any item not contained on the agenda. A maximum of five (5) minutes is allowed for each

speaker, however this time may be reduced if many speakers are present. The Mayor may limit time and the number of speakers at his discretion. For those wishing to address the Council, please complete a blue card at the back of the Council Chambers and give the card to staff or the Mayor before the meeting begins.

- A. Open forum
- B. Retirement of Firefighter Mike Petersen

Documents:

[CAF - Retirement of Firefighter Mike Petersen.pdf](#)  
[Attachment A - Mike Petersen retirement photo.pdf](#)

## 6. COMMUNITY AND ECONOMIC DEVELOPMENT ITEMS

- A. Report on upcoming community and economic development items

Documents:

[September 11, 2023 Planning Commission agenda cancel.pdf](#)

## 7. ENGINEERING - PUBLIC WORKS ITEMS

- A. Report on upcoming engineering items

## 8. ADMINISTRATION ITEMS

- A. Report on upcoming administration items

## 9. ITEMS ADDED TO THE AGENDA

## ADJOURNMENT