

**Chair:**  
William Lewis

**Vice Chair:**  
John Fern

**Board Members:**  
Ken Helvey  
Deb Syhre  
Kelly Cunningham  
Andy Mielke  
Krista Kuhnly



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**Regular Park Board  
Agenda  
September 21, 2023  
7:00 p.m.  
Council Chambers**

1. CALL TO ORDER, APPROVAL OF AGENDA

The Regular Meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the Regular Meeting.

2. PUBLIC COMMENTS

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at their discretion. For those wishing to address the Park Board, please complete a Public Comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

3. SPECIAL BUSINESS - No Items To Present

4. BOARD MEMBERS, STAFF REPORTS

Monthly reports by Park Board Members, Council Liaison and staff

5. CONSENT BUSINESS

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

5.A. Approve Minutes - August 17, 2023 Regular Meeting

Documents:

[BAF - Approve minutes - August 17, 2023 regular meeting.pdf](#)  
[Attachment A - Minutes - August 17, 2023 regular meeting.pdf](#)

5.B. Approve Claims

Documents:

[BAF - Approve claims.pdf](#)  
[Attachment A - 08-16-2023 Park check register.pdf](#)  
[Attachment B - 08-23-2023 Park check register.pdf](#)  
[Attachment C - 08-30-2023 Park check register.pdf](#)  
[Attachment D - 09-06-2023 Park check register.pdf](#)  
[Attachment E - 09-13-2023 Park check register.pdf](#)  
[Attachment F - 07-20-2023 Purchasing card register.pdf](#)  
[Attachment G - 08-03-2023 Paurchasing card register.pdf](#)

5.C. Fernbrook Fields User Agreement – Maplebrook

Documents:

[BAF - Fernbrook Fields User Agreement - Maplebrook.pdf](#)  
[Attachment A - Fernbrook Fields User Agreement - Maplebrook 2023.pdf](#)

5.D. Fernbrook Fields User Agreement Amendment - MGYFA

Documents:

[BAF - Fernbrook Fields User Agreement amendment - MGYFA.pdf](#)  
[Attachment A - Fernbrook Fields User Agreement - MGYFA - amended 9.21.2023.pdf](#)

5.E. Fernbrook Fields User Agreement Amendment - MGYLA

Documents:

[BAF - Fernbrook Fields User Agreement amendment - MGYLA.pdf](#)  
[Attachment A - Fernbrook Fields User Agreement - MGYLA - amended 9.21.2023.pdf](#)

5.F. Accept Grant - Hennepin County Arts And Music Grant

Documents:

[BAF - Accept grant - Hennepin County Arts and Music Grant.pdf](#)  
[Attachment A - Resolution 23-143 - Hennepin County Art and Music Grant.pdf](#)  
[Attachment B - Award notice.pdf](#)

5.G. BAF - Sports Dome User Agreement - Maplebrook Soccer Club

Documents:

[BAF - Sports Dome User Agreement - Maplebrook Soccer Club.pdf](#)  
[Attachment A - Sports Dome User Agreement - Maplebrook.pdf](#)

5.H. 2023 Third Quarter Community Center Participation Report

Documents:

[BAF - 2023 Third quarter Community Center participation report.pdf](#)  
[Attachment A - 2023 Third quarter Community Center participation report.pdf](#)

5.I. BAF - 2023 Summer Recreation Participation Report

Documents:

[BAF - 2023 Summer recreation participation report.pdf](#)  
[Attachment A - 2023 Summer recreation participation report.pdf](#)

5.J. Special Use Permit – Maple Grove Community Organization – Halloween Family Fun Event

Documents:

[BAF - Special Use Permit - Maple Grove Community Organization - Halloween Family Fun Event.pdf](#)  
[Attachment A - MGCO letter to Park Board.pdf](#)

5.K. Accept Grant Award – Hennepin County Lifeguard Services Grant

Documents:

[BAF - Accept grant award - Hennepin County Lifeguard Services Grant.pdf](#)  
[Attachment A - Resolution - Lifeguard Services Grant.pdf](#)

6. OLD BUSINESS

6.A. Maple Grove Community Garden Program – Final Design And Budget

Documents:

[BAF - Maple Grove Community garden program - final design and budget.pdf](#)  
[Attachment A - Community garden final site plan and budget estimate.pdf](#)  
[Attachment B - Community garden open house comment card responses.pdf](#)

7. NEW BUSINESS

7.A. Subdivision - Southwest Crossroads 10th Addition

Documents:

[BAF - Subdivision - Southwest Crossroads 10th Addition.pdf](#)  
[Attachment A - Location map.pdf](#)  
[Attachment B - Plat map.pdf](#)

7.B. Subdivision - Explorers Addition

Documents:

[BAF - Subdivision - Explorers Addition.pdf](#)  
[Attachment A - Explorers Addition location map.pdf](#)  
[Attachment B - Explorers Addition plat map.pdf](#)

8. NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS

8.A. Non-Agenda Informative Items, Newsworthy Memos

Documents:

[BAF - Non-Agenda Informative Items, Newsworthy Memos.pdf](#)  
[Attachment A - Assistant Parks and Recreation Director report.pdf](#)  
[Attachment B - Parks and Planning Superintendent report.pdf](#)  
[Attachment C - Community Center Manager report.pdf](#)

ADJOURNMENT