

## Maple Grove Economic Development Authority

### meeting minutes

April 4, 2022

#### Call to order

Pursuant to call and notice thereof, an Economic Development Authority meeting of the Maple Grove City Council was held at 7:30 p.m. on April 4, 2022 at the Maple Grove Government Center/Public Safety Facility, Hennepin County, Minnesota.

Members present were President Mark Steffenson, Vice President Karen Jaeger, Secretary Heidi Nelson, Treasurer Judy Hanson, and Commissioners Phil Leith and Kristy Barnett. Absent was none. Present also were Joe Hogeboom, Community and Economic Development Director; Brett Angell, Economic Development Manager, Ken Ashfeld, Director of Public Works/City Engineer; and Justin Templin, City Attorney.

President Steffenson called the meeting to order at 8:42 p.m.

#### Approval of December 20, 2021 minutes

**Motion by Vice President Jaeger, seconded by Commissioner Leith, to approve the December 20, 2021 Economic Development Authority meeting minutes. Upon call of the motion by President Steffenson, there were five ayes and no nays. Motion carried.**

#### Sewer Availability Charge (SAC) Credit Policy amendments

Economic Development Manager Angell explained at the January 4, 2021 meeting, the EDA created a new sewer availability charge (SAC) credit policy which is designed to reduce the total SAC charge a business receives when entering the city. SAC is a charge for the expected demand on the regional sewer system which charges on a per credit basis. SAC charges are determined by the Metropolitan Council and operate on a pass-through basis with the city, meaning the city collects the total SAC fee at the time of building permit issuance and transfers those funds to the Metropolitan Council. Businesses with expected high demand (e.g. restaurants) receive a higher unit charge as compared to those with expected low demands (e.g. banks). The 2022 rate for one SAC unit in 2022 is \$2,485. The SAC credit policy operates by reducing the total amount of credits a new business must pay for through the utilization of community-wide credits the city

has collected. When properties are redeveloped and/or commercial spaces get new tenants, there are often previously paid for credits which are available on the property to be utilized. If the previously paid for credits exceed the needs of the new user, those excess credits can be claimed by the city. Staff commented further on the proposed amendments for the program and stated this program has been viewed positively since its adoption by businesses, brokers, and property owners. It is anticipated that one or more applications for assistance will be received within the next few months.

Commissioner Leith indicated he supported the proposed changes to the SAC program.

**Motion by Commissioner Leith, seconded by Treasurer Hanson, to approve amendments to the Sewer Availability Charge (SAC) Credit Policy. Upon call of the motion by President Steffenson, there were five ayes and no nays. Motion carried.**

**Adjournment**

**Motion by Vice President Jaeger, seconded by Treasurer Hanson, to adjourn to the City Council meeting. Upon call of the motion by President Steffenson, there were five ayes and no nays. Motion carried.**

The meeting was adjourned at 8:45 p.m. by President Steffenson.

Respectfully submitted,

Heidi Nelson  
EDA Secretary